



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

**Sarada Vilas College**

- Name of the Head of the institution

**Dr. M. Devika**

- Designation

**In charge Principal**

- Does the institution function from its own campus?

**Yes**

- Phone no./Alternate phone no.

**08212330221**

- Mobile no

**9880024483**

- Registered e-mail

**principal@saradavilas.com**

- Alternate e-mail

**mdh0803@gmail.com**

- Address

**Sarada Vilas Road,  
Krishnamurthypuram**

- City/Town

**Mysuru**

- State/UT

**Karnataka**

- Pin Code

**570004**

##### 2. Institutional status

- Affiliated /Constituent

**Affiliated**

- Type of Institution

**Co-education**

- Location

**Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mysore**
- Name of the IQAC Coordinator **Suganthi. S. Singh**
- Phone No. **08212332479**
- Alternate phone No. **08212330221**
- Mobile **9844088195**
- IQAC e-mail address **saradavilasiqac@gmail.com**
- Alternate Email address **suganthisingh@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://www.saradavilas.com/tempfild/SVFILE\\_070720220312022.pdf](https://www.saradavilas.com/tempfild/SVFILE_070720220312022.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.saradavilas.com/tempfild/AcademicCalendar2021-22.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>70.1</b>	<b>2004</b>	<b>03/05/2004</b>	<b>02/05/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.89</b>	<b>2010</b>	<b>04/09/2010</b>	<b>03/09/2015</b>
<b>Cycle 3</b>	<b>B+</b>	<b>2.70</b>	<b>2016</b>	<b>16/09/2016</b>	<b>15/09/2021</b>
<b>Cycle 4</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**6. Date of Establishment of IQAC**

**16/11/2004**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Preparations for implementation of NEP

Organization of Intercollegiate cultural and sports competitions

Up gradation of Biotechnology laboratory

To improve the basic infrastructure and to build few more wash rooms for students and faculties

Appointment of permanent staff

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Preparation of academic calendar	The academics calendar was prepared and executed during the year
Maintenance of quality as per NAAC parameters	All related activities were done in context to AQAR submission
Introduction of vermi - compost unit and improvement of botanical garden	Achieved the outcome
Plan to initiate library automation	KOHA software is installed and library is partially automated
To organize workshops, seminars and the 'Science Fest' with intercollege competitions	Achieved

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>Sarada Vilas College</b>
• Name of the Head of the institution	<b>Dr. M. Devika</b>
• Designation	<b>In charge Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>08212330221</b>
• Mobile no	<b>9880024483</b>
• Registered e-mail	<b>principal@saradavilas.com</b>
• Alternate e-mail	<b>mdh0803@gmail.com</b>
• Address	<b>Sarada Vilas Road, Krishnamurthypuram</b>
• City/Town	<b>Mysuru</b>
• State/UT	<b>Karnataka</b>
• Pin Code	<b>570004</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>University of Mysore</b>
• Name of the IQAC Coordinator	<b>Suganthi. S. Singh</b>

• Phone No.	08212332479				
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• Mobile	9844088195				
• IQAC e-mail address	saradavilasiqac@gmail.com				
• Alternate Email address	suganthisingh@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.saradavilas.com/temp/fold/SVFILE_070720220312022.pdf">https://www.saradavilas.com/temp/fold/SVFILE_070720220312022.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.saradavilas.com/temp/fold/AcademicCalendar2021-22.pdf">https://www.saradavilas.com/temp/fold/AcademicCalendar2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
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Cycle 1	B	70.1	2004	03/05/2004	02/05/2009
Cycle 2	B	2.89	2010	04/09/2010	03/09/2015
Cycle 3	B+	2.70	2016	16/09/2016	15/09/2021
Cycle 4	Nil	Nil	Nil	Nil	Nil
<b>6.Date of Establishment of IQAC</b>			16/11/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Preparations for implementation of NEP		
Organization of Intercollegiate cultural and sports competitions		
Up gradation of Biotechnology laboratory		
To improve the basic infrastructure and to build few more wash rooms for students and faculties		
Appointment of permanent staff		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

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13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021 - 2022	20/01/2023

15. Multidisciplinary / interdisciplinary

The college follows the Choice Based Credit System (CBCS- CGPA) and has implemented NEP as per the guidelines of the University of Mysore. Sarada Vilas College is a 163-year-old institution that is known in and around Mysuru city as an institution catering to Access, Equity, Affordability and Accountability while imparting higher education. It is a multidisciplinary institution offering Science and Commerce programmes (UG and PG ) without any gender bias. It is affiliated to the prestigious University of Mysore (UOM), which has taken up a pivotal role in

the implementation of NEP 2020 in the higher education institutions of the state of Karnataka. College follows the Choice Based Credit System (CBCS- CGPA) of the University of Mysore, to which it is affiliated. This scheme offers a flexible, innovative and value-based curriculum with rigorous exposure to science, commerce and languages via a chosen set of discipline specific courses, discipline specific electives, skill enhancement courses, ability enhancement courses and languages that include English and any other language of choice. Field visits, projects and internship-based learning are also offered. This provides for an integration of science and commerce as per the syllabi approved by the UOM. College offers a post-graduate diploma program in e-commerce and digitization. College is also offering a 4 year B.Sc (Hons) in Data Science and Artificial Intelligence, which is a specialized programme approved by the University of Mysore that is an innovative and unique programme. This programme was started even before the NEP was implemented, keeping in mind the wide scope for data scientists and trained manpower in Artificial intelligence. The College offers open electives across the streams as per the NEP guidelines. Thus, the college is putting in a lot of efforts to impart a broad-based holistic, multi-disciplinary undergraduate education to harness the employability skills of students at that level in view of NEP 2020. Thus the institution is working towards multidisciplinary and a holistic education across the sciences, social sciences, arts, humanities, and sports for a multidisciplinary world in order to ensure the unity and integrity of all knowledge

#### **16.Academic bank of credits (ABC):**

Sarada Vilas College is affiliated to the University of Mysore. The examination section of the university maintains and updates the Academic bank of credits with an account for each bonafide student. (Since we have been offering our programs under the CBCS- CGPA scheme), with the implementation of NEP 2020. The students may now earn extra credits in both offline and online mode. The college has good internet and digital library facilities and encourages students to register for MOOCS and SWAYAM (Online) courses during their UG and PG programs (few students have registered for SWAYAM). The credits so earned by the student shall be deposited in the dedicated student account of the Academic Bank of credits by the University of Mysore, which is the affiliated university. Several online webinar and lecture workshops are also periodically organized for the benefit of teachers and students. In addition to these, the teachers are also encouraged with incentives to design their own pedagogical

approaches within the approved framework of the University of Mysore, including writing textbooks, laboratory manuals, practical manuals, assignments and assessments, as well as new courses in the spirit of NEP 2020.

### **17.Skill development:**

The college being an affiliated institution, follows the syllabus framed by the University of Mysore. From 2020, the college follows NEP-2020, which gives lots of emphasis on skill development. The syllabus includes, sports, yoga, health and wellness, digital fluency, artificial intelligence etc. The university conducts the exam for all these courses. Skill development as a part of education is indeed important to establish a strong foundation for a thriving future. Self-awareness, excellent communication skills, problem solving and critical thinking abilities are some of the important benefits of learning through a well-rounded curriculum. The objective of this skill is to enable a large number of Indian youth to take up industry-relevant skill training that will help them in securing a better livelihood. The college tries to fulfill the requirements according to the curriculum. The National Education Policy 2020 also recognizes the importance of soft skills such as communication, team work, problem solving, decision making, analytical thinking, resiliency, etc. as imperative life skills. The NEP syllabus also includes culture as a paper and NSS, NCC as part of the curriculum. College caters to all this to enhance the skills of the students. The initiative works with an approach where academic knowledge is imparted. The college conducts tally courses for students and also CMA (Cost Management Accounting) as a part of skill development. The college also runs a vermi compost unit as part of skill development. The college gives special training classes for the final year CBCS (Choice based credit system) students in communication and regional language to enhance their language skills.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college follows the curriculum and pedagogy approved by the affiliated University of Mysore. The curricula and pedagogies promote a deep sense of bonding among students with one's country and its ethos. College offers compulsory courses in the Constitution of India, Environmental studies, Yoga, Cultural, Artificial Intelligence, NSS and NCC.

Students are allowed to select open elective papers across the

stream, such as Science students can opt for Commerce and Vice versa. This gives a basic multi-disciplinary approach to students in all subjects. Students are allowed to write the open elective in regional language .

It encourages students to take up Yoga training as well as indulge in N.S.S and N.C.C activities. Lectures ( in offline as well as Online mode) are also arranged periodically by eminent personalities. This inculcates a deep sense of bonding with India and its ethos and culture to make the students responsible citizens, by keeping them informed of their fundamental duties, Constitutional values, with a conscious awareness of their citizenry roles and responsibilities to transform India into a knowledge super power. Students are encouraged by the institution to participate in various intercollegiate cultural and literary events, which gives them more confidence and knowledge about the Indian knowledge system.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome Based Education (OBE) is usually expressed in terms of what students know and are able to do at the exit point. The initiatives of Sarada Vilas College to transform its curriculum towards OBE in teaching and learning practices are explained in terms of the following example of courses offered by the college at UG and PG level within the framework of NEP 2020 which envisages to

1. Provide an environment that ensures the cognitive development of students in a holistic manner. A dialogue is fostered in this framework rather than monologues on mere theoretical aspects.
2. Provide the latest subject matter, (both theoretical as well as practical) so as to foster their core competency and discovery learning.
3. Mould a responsible citizen who is aware of the most basic domain, including critical thinking and communication.
4. Enable the graduate to prepare for National as well as International competitive examinations, especially UGC-CSIR NET, and UPSC Civil Services Examination. Thus, a graduate as envisioned in this framework would be sufficiently competent in the field to undertake further discipline specific studies, as well as to begin domain related employment with enhanced skill sets as envisioned by the NEP 2020.

**20.Distance education/online education:**

The education system at Sarada Vilas College had major transformation due to a covid crisis . The online mode of education had to be implemented with an initial struggle for any new system. The college adopted online education . The staff and students used various teaching applications available for the online mode of education .The student's safety was the main concern for the college during the pandemic . With various challenges, the college adopted the online mode of education very well and also obtained a satisfying result from the affiliated university . Learning has extended beyond textbooks. We were fortunate to give online education without wasting a year on the students . The college internet had a maximum usage during this period.The time and money of the students was saved due to the online mode of education. It helped in achieving a balance between safety and education during the pandemic. Online education was a boon to all the educators during the pandemic . There were many challenges faced by the teachers and students during this mode , which requires deep study . In general, Sarada Vilas College was able to cater to each individual student in a well planned manner without any hiccups . It also taught the students how to submit the assignments in online mode . The online mode of education taught the teachers and students many new things. It has given them an opportunity to take up additional courses along with their studies or job at their convenience. In conclusion, we can say that a combination of online and traditional learning methods will be the best for students. Because there are a few things which are easier to understand by visualisation where online classes will help, and there are some topics which can be explained better in the physical presence of a teacher. So, combining both online and offline together will make the best education system.

**Extended Profile****1.Programme**

1.1

344

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **1016**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **605**Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **256**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **66**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **57**

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>344</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1016</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>605</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>256</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>66</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	57
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	23
Total number of Classrooms and Seminar halls	
4.2	197 Lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	237
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being affiliated to the University of Mysore (UOM), the college follows the university calendar for its curriculum. The UoM has successfully implemented NEP and our college has adopted it. The IQAC & Principal along with the faculty members prepares its own calendar in accordance with the affiliated university & circulates it among faculty and students and publishes it on the college website. All the annual activities are listed in the calendar. The semester begins with departmental curriculum planning, which is integrated with preparations for the college level and considering the university calendar. All faculty members are instructed to adhere to the calendar in teaching, learning, & assessment processes in a staff meeting, which is held to discuss the implementation of the perspective plan. The timetable is prepared & distributed among the departments and students. Each department develops a unique plan of action for academic activities. To increase the applied component of the curriculum, skill-based programs are facilitated. Experimental

classrooms, case-studies, biological-models, industrial internships, project-work, educational-tours and ICT tools are used to complement conventional teaching. Curriculum delivery involves the use of subject-specific innovative approaches. The library is well-stocked with both offline and online resources (INFLIBNET/ N-LIST). Financial assistance is given to faculty members to upgrade research skills.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://uni-mysore.ac.in/">https://uni-mysore.ac.in/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the conduct of CIE- (Continuous Internal Evaluation), the institution follows the academic calendar. The institution is always concerned with time management and timeliness. The IQAC prepares the final academic calendar in accordance with the academic calendar published by the affiliating university. The finalised academic calendar is distributed to all students, teaching and non-teaching faculty and is also available on the institutional website. All faculty members prepare lesson plans and ensure unit-wise completion as per internal assessment test dates based on the academic calendar. The academic calendar must be strictly followed by all faculties. In the event of a deviation, proper alternative arrangements are made, which are also recorded in the attendance register. The institution follows the university academic calendar for all courses, which allows teachers and students to space out their teaching and learning assessments. The college evaluates the continuous internal evaluation on two levels. According to university guidelines, the college holds two theory internal tests and one practical internal test for students. Eventually, the marks are entered into the university online portal. This procedure is followed for both undergraduate and postgraduate students. The university announces the outcome of the final examination.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.saradavilas.com/tempfold/AcademicCalendar2021-22.pdf">https://www.saradavilas.com/tempfold/AcademicCalendar2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****11**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****342**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**The college is conscious about the cross cutting issues such as gender discrimination, environment and sustainability, human values and professional ethics.**

- It runs many courses that are related with holistic development of the students such as English and Kannada Literatures, Environment, constitution etc.**
- The university regularly updates its curriculum by integrating and updating these issues.**
- The curriculum prescribed for the courses in life science and commerce contain many chapters related with the Ethical behaviour, professionalism, duties and responsibilities of career social, cultural background of the nation.**

- Not only we promote these issues through curriculum enrichment but organize many activities such as gender equity, plantation, health check up and blood donation camps, water conservation, AIDs Awareness Rally, celebration of anniversaries of the great personalities to inculcate such values among the students.
- The ragging is strictly prohibited.
- The college has adopted a King Cobra in Sri Chamarajendra Zoological Garden, providing financial aids.
- To inculcate the value of secularism, the college organizes, cultural activities having the message of unity in diversity etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

254

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.saradavilas.com/tempfold/1.4.1feedback1.pdf">https://www.saradavilas.com/tempfold/1.4.1feedback1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.saradavilas.com/tempfold/1.4.1feedback1.pdf">https://www.saradavilas.com/tempfold/1.4.1feedback1.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

387

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

255

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The vision and mission of Sarada Vilas College is to provide a novel educational environment, vivid opportunities and various experiences that enable an individual to enhance his/her scholarly pursuits, invention and growth. For growth and prosperity, the college begins its academics with a bridge course. The students who joined the UG programs from various backgrounds had to undergo a bridge course. This course helps the teachers to identify the slow and advanced learners. In supporting the bridge course, the departments, after the internal assessment test, would identify students who are behind in the academics, which will help us to train them. Later, remedial classes were conducted to improve those students in their academic studies. Advanced learners were given extra coaching for problem solutions so that they can excel better in problem solutions and also to excel in their academics. Previous years question papers were discussed and some of the questions were also assigned to students as a part of assignment work. This would give them confidence to face the exam and score better marks. Student seminars were conducted in all the departments, to encourage and remove the fear of speech from the

students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1016	66

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The department of Mathematics has created a blog to cater to the needs of students. In this blog, students can get syllabus, previous question papers and can also ask subject related questions. With this, the Department makes sure that all the students come out of their shell to express themselves to raise their questions. Students are also encouraged to write articles which will be posted in the blogs to increase their confidence.

A study tour has been organized by the department of Botany and Zoology during 2021-2022 to Kukkarahalli lake for CBZ students as a part of the curriculum, and the department of Botany has organised a field visit to department of horticulture, kukkarahalli division, Mysuru to study plant propagation techniques and nursery management method for 5th semester CBZ students on 23rd December 2021. The Department of Zoology had also organised a visit to Govt. Veterinary hospital Mysuru on 21st January 2022 for 5th sem CBZ students to study artificial insemination.

The department of Chemistry organized a field visit to IOE, Vijnana Bhavan, University of Mysore for the second year M. Sc. Students in 2021-2022.

The Commerce department organized a visit for the M.Com. students. The students visited two industries, namely Klen Peks Pvt. Ltd., Mandya and Pushpak Products India Pvt Ltd., Bidadi, in the years 2021-2022. This trip enhanced the student's knowledge, especially with those from a rural background.

Seminars by students also play a vital role in the effective learning of the subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mathsvc.blogspot.com/">https://mathsvc.blogspot.com/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communications technology is used by all the faculty members in the classes for effective teaching and learning. The faculty members are using multimedia teaching aids like LCD projectors, PPT presentation for teaching-learning process. Among the various reforms brought into the college, the upgrade of teaching methodology and pedagogy. The priority and the effort has been put into considering the advantages to innovate the young minds.

The faculty members are encouraged to use online education tools presented by NPTEL, MOOCS and others.

On-campus and off-campus e- learning resources are provided for the students and for faculty members in order to access study materials at their comfort. The students are encouraged through participative learning methods like case study, group discussions, PPT's (by the students).

All the departments conduct seminars, workshops and special lecturers on new updates and development in the core area of the subject for achieving effectiveness in the teaching e-learning process of the faculty members and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

313

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The student assessment is a continuous evaluation system of the curricular activities. The preparation of the academic calendar and its implantation of all the activities including the internal assessment (IA) test. The format of IA test and assignment is enlisted in the academic calendar of the college. The two IA tests are conducted per semester, namely: C1 & C2. C1 would be conducted during the 8th week of the course period and C2 would be conducted during the 15th week of the course period. The Internal Assessment related information will be communicated through the college notice board and the college website. Assessment related

The faculties would give information about the syllabus for the IA test. The continuous assessment of the students, monitoring the mandatory attendance, assignment, project work, seminar, presentation and viva-voce. The valuation will be done by the

respective subject teacher within a scheduled time and the details are communicated to the students on time.

The IA books are distributed to them and interaction sessions will be held. All the records of attendance and IA marks, question papers, valued books will be maintained in the departments by the respective teachers for future reference.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.saradavilas.com/tempfold/AcademicCalendar2021-22.pdf">https://www.saradavilas.com/tempfold/AcademicCalendar2021-22.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Sarada Vilas College follows a transparent, time-bound and efficient method in internal examination related grievances.

- The Internal Assessments tests are conducted and the faculty assesses the papers within a week of conducting the test, the evaluated answer sheets shall be shown to students in class and the faculty undertakes individual grievances with a student if required by the student.
- Students with unsatisfactory performance and absentees are given a second chance to improve their performance via re-test. After satisfaction, the signatures of the students are taken by the staff.
- The valued answer scripts, summary of mark sheets, are properly preserved by the teachers for academic monitoring.
- After getting the I A marks sheets signed by the students, the same will be uploaded in the University of Mysore portal. After entering and locking the marks, 15 days' time will be available to address any grievances regarding the C1 and C2 entered incorrect marks. All complaints and grievances of students are communicated to the Superintendent, office faculty, who will further redress the same with University of Mysore to resolve the grievance.
- Student grievances are sent to the University of Mysore by the Superintendent and makes sure the grievance is resolved by tracking the progress of the grievance application.

With this structure in place, SVC very well exhibits transparency in the mechanism of dealing with grievances related to the internal assessment examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Previous studies have shown the need for reviewing and analysing education policies in order to improve educational reform and implement systematic educational intervention. The new reformed education strategy offers a lot more incentives and opportunities for young people to explore their future options. The new National Education Policy (NEP) has offered students a broad range of opportunities in a variety of fields. One can select a subject of interest and receive one major and one minor subject. Previously, a student may complete the four-year course on his or her own schedule. He or she has the option to drop out of the programme at any time during the four-year period.

- After completing the one-year programme, students will receive a certificate.
- After two years, you'll receive an advanced diploma.
- After three years, you'll get a bachelor's degree.
- After four years, a bachelor's degree with research.

The course's completion qualifies the student for a variety of professions in many industries. An undergraduate course is constructed in such a way that a student can get knowledge in three related disciplines and pursue any of them further in his education. The course leads to a Postgraduate degree, where they can gain more information.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<a href="https://www.saradavilas.com/tempfold/Learningoutcomes2021-22.pdf">https://www.saradavilas.com/tempfold/Learningoutcomes2021-22.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The organization thrives on delivering state-of-the-art facilities in order to achieve the essence of education. POs and Cos are modified to assure the student's overall progress. Students are also being taught the awareness of the competition that a competitive institution seeks to instil in them, starting with the college's infrastructure to ensure that students grow their skills and meet their learning objectives. Program Education Objectives, Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the SVC website and communicated to teachers and students regarding the same. All students are made aware of the objectives and expected outcomes of their program on admission during the compulsory Orientation programs. Students are also educated and provided with the detailed syllabus and course outcomes on each course and the assessment strategy for each course. All students are informed on a regular basis about the outcomes of their program and courses by respective course teachers in the class room. Triggering research and problem solving attitudes in students in order to develop interesting work are a part of PG and UG programs. Achievement is demonstrated by on-campus and off-campus placement. The course was created with an updated mode of teaching tools. Slow-growing students receive or Moderation of remedial education and language as they adjust to their new surroundings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<b>Nil</b>

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
<b>256</b>	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.saradavilas.com/tempfold/ANNUALREPORT2021-22.pdf">https://www.saradavilas.com/tempfold/ANNUALREPORT2021-22.pdf</a>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://www.saradavilas.com/tempfold/Student_Satisfaction_survey_analysis_2021-22.pdf">https://www.saradavilas.com/tempfold/Student_Satisfaction_survey_analysis_2021-22.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>00</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem****3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Our institution provides a healthy atmosphere, infrastructure and resources for the enhancement of the knowledge and competency of students and faculty. The institution achieves this through conducting webinars, seminars, special lectures and workshops that educate and enlighten the teaching, learning and research processes. Our institution has created sophisticated laboratories, classrooms and audio visual hallsto assist the educational process.The institution also encourages publications and participation of research scholars in various events such as

poster and paper presentations by providing financial and moral support. The institutional library is subscribed for e-resources like e-books and e-journals for assisting in research.

Our institution believes in education for enhancement of life skills along with curricular activities such as "Transition into corporate world", "Tips and tricks to crack civil exams" to provide competency for their overall development. Programs such as "Sahithya for one's life" and " Namma alathayannu meerlarada devaru" were conducted to teach students and faculty about the importance of literature and culture towards improving knowledge and means to leading a quality of life.

With the implementation of NEP, we can evidently witness the impact of these programs on shaping the students' as well as the faculty's academic progress.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://saradavilas.com/NAAC/Innovationecosystem.pdf">https://saradavilas.com/NAAC/Innovationecosystem.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
URL to the research page on HEI website	<a href="#">NIL</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
10	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
10	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students	

to social issues, for their holistic development, and impact thereof during the year

The institution has designed and implemented about 12 extended activities this year with the aim of imparting social commitment and inculcating the value of empathy among students. The college faculty has contributed to the "Chief Minister's Relief Fund".

- The NSS unit had organized a program under the title "Kanoonu Arivu Neravu Karyakrama" for the students to have the minimum knowledge regarding minimal law and order. In addition to that, they arranged a Jaatha under the title "Say No to Tobacco" on Anti-tobaccoDay.
- The NSS volunteers , Department of Botany and Zoology celebrated World Environment Day by planting the saplings and cleaning the campus.
- Yuva Red Cross and the Library department jointly arranged the vaccination drive program for the students and the faculty.
- To make the students aware of the importance of cleanliness and discipline, Yuva Red Cross took the initiative and cleaned the classrooms and sanitized them. The ELC club of the college worked on spreading the consciousness of voting rights and the duties on National voter's Day. Eligible students of the college are registered for the voters' ID cards' online. These activities bring the feeling of compassion and harmony among the students and also the people in society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**10**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**765**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
<b>04</b>	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
<b>9</b>	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<b>Sarada Vilas Educational Institution has a well-developed campus area of 10.10 acres (40897.65 Square meters). The total floor area of the building is 32, 494 square feet (3018.79 square</b>	

meters) .

Totally there are 3 blocks.

"A" block- It has 3 Classrooms and 12 laboratories, Central library, reading room, 1 Gymnasium, Botany and Zoology Museum and 1 Potable drinking water unit.

"B" block- It has 3 Classrooms, 1 Centenary Hall, 1 A V hall with a seating capacity of 150 students, NSS and NCC room, Multipurpose Hall and Health centre.

"C" block- It has 16 Classrooms, 4 laboratories, 1 Advanced Research Laboratory, Canteen, Vermiculture unit and Parking area.

ICT Facility- The college has various ICT devices like Desktop PC, Printer, Laptops, Smart board, Speaker set, LCD Projector, UPS, Document scanner and Server. The College has 237 computers. Out of 22 classrooms and 16 laboratories, 15 are ICT enabled. An interactive board is available in the zoology laboratory.

To strengthen the student knowledge, the college has a Central Library with the seating capacity of 70. It has a collection of 24832 books, 288 back volumes and 7 journals and 9 magazines.

The Ramp, CCTV surveillance and UPS facilities are also available in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40">https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities- The college is dedicated to providing a resourceful framework for student's development. It offers sufficient facilities to support students and faculty members for cultural events. The college auditorium "Centenary Hall" hosts the major cultural events. The auditorium has 750 seats with audio-visual equipment and a generator. The annual cultural

fest "Sharadothsava" and Ethnic day is celebrated with great enthusiasm for the students to showcase their talents.

**Sports and Games-** The campus includes sufficient sports and recreation amenities. The college has a good field for games and sports, including volleyball, throwball, kabaddi and cricket. There are many outdoor fields and courts on the site. An outdoorbadminton court has been built in . The college ground is suitable for organizing inter-college sports events.

**Gymnasium-** The gym is nicely furnished with four pieces of exercise gear: a machine, one leg press, one leg extension, one seated chest press, one set of butterfly dumbbells from 2.5 kg to 10 kg and one set of machines.

**Yoga and meditation-** The National Education Policy classifies yoga as an academic discipline. The college has a multipurpose hall where students are encouraged to practice yoga and meditation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40">https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**15**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****26.43 Lakh**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Library as a Learning Resource-**

- The central library of Sarada Vilas College has a good number of books on various subjects offered by the college. It functions from 9.30 AM to 5.30 PM on all working days.
- Library patrons, including students and faculty members, have the right to borrow books from the library for a span of 15 days.
- It is enriched with 24,832 books and is endeavouring to build a robust collection of sources in digital format.

**Library automation-**

- The major digital initiative of the library is the automation of library with KOHA software. This software enables easy book location through its OPAC function for students and faculty members. With the help of WEB OPAC, one can access the availability of books in the library and place a hold as well.
- The WEB OPAC created by the library is globally accessible and one can check the collection from any corner of the world.

**e-resources-** The library has more than 6000 e-journals and 130000 e-books through N-LIST. Besides, the various open-access databases consisting of e- theses and dissertations, statistical

reports, e-books and e-journals are linked to the library website to assist the patron in the learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://59.88.207.200:8001/cgi-bin/koha/opac-main.pl">http://59.88.207.200:8001/cgi-bin/koha/opac-main.pl</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.457 Lakh**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The information technology services are well established in the college.

- The college has 4 separate internet connections; 300 Mbps for Office, 200 Mbps for Computer science, 100 Mbps for B.sc Hon's and 150 Mbps for the Commerce department.
- The campus is Wi-Fi enabled.
- The UPS and generators are used as backup power supplies.
- The laboratories, classrooms and seminar halls are equipped with LCD projectors and public address systems.
- The total number of computers on the campus is 237, including the Computer Science lab, Mathematics lab, B.Sc. Hon's lab, Language Lab, Bio informatics Lab, Tally lab, Office and Staff Rooms.
- The college has its own website with regular updates.AMC is given to the website vendor for regular assistance.
- All the computers are interconnected with the local area network.
- MATLAB and Maxima software are used in mathematics lab. Orel talk software is used in language lab as one of the communication services.
- The computer lab has Turbo C++, Tex maker, Python, Page maker, java, Hadoop, Linux, Visual studio, Anaconda, Eclipse, MATLAB and SQL. Tally is used in the Commerce Lab.
- The College has 3 servers for Hadoop, Orell Talk and Library Automation.
- Network equipment like routers are installed in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.saradavilas.com/tempfold/ITFacilities2021-22.pdf">https://www.saradavilas.com/tempfold/ITFacilities2021-22.pdf</a>

#### 4.3.2 - Number of Computers

**237**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**170.38 Lakh**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The institution has various policies and procedures for sustained and constant improvement in maintaining and utilizing the infrastructure.**

- The maintenance of physical facilities like classrooms, laboratories, grounds, library and seminar halls is done at the level of concerned heads.
- The electrical work, civil work and plumbing work of the college is maintained by a site engineer.
- Book racks are cleaned thoroughly once a week.
- The renewal of subscriptions for e-resources like e-books, e-journals and magazines are also done regularly. The departmental library is taken care of by the head of the department.
- The maintenance of IT infrastructure like ICT Tools, internet connectivity in all the departments, Biometric, CCTV surveillance, purchase of software, hardware, repair and upgradation are taken care of by system administrators.
- The college website is updated periodically.
- The Botany and Zoology museums are looked after by the concerned department supporting staff.
- The service of the microscopes is outsourced.
- The repair and maintenance of equipment in the laboratory is taken up by external agencies.
- Stock books are maintained in each department and the physical verification is done annually by a stock verification committee.
- The college auditorium is mainly utilized for cultural activities and the maintenance is outsourced.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.saradavilas.com/tempfold/SupportFacilities2021-22.pdf">https://www.saradavilas.com/tempfold/SupportFacilities2021-22.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

967

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.saradavilas.com/tempfold/CapacityBuildingandSkillEnhancement2021-22.pdf">https://www.saradavilas.com/tempfold/CapacityBuildingandSkillEnhancement2021-22.pdf</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**82**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**82**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

107

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**1**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**14**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution has been maintaining a highly developed and effective mechanism to improve the standard of the institution and set the values of its academic, administrative, co-curricular and extracurricular activities. The Students' Forum aims to support, imparting quality and value-based education to students. It works in order to accomplish the overall development of the students, institution and society through IQAC. Student representatives are on all committees, such as sport, cultural, library, literacy, discipline, campus maintenance and various bodies of the college. The students' representatives are involved in the various committees in order to support and to reduce the gap between the teachers and students.

Every year, the members of the student's forum are selected by the chairperson and convenor of the student forum of the institution in order to motivate and encourage the students to take part actively in the various activities of the institution. The student's representatives provide valuable formal and informal feedback regarding the issues of curricular, teaching-learning, co-curricular activities. The forum helps to coordinate the different activities and events and supports the teachers in making every activity a grand success. It also ensures discipline in the institution by encouraging students to follow the rules of the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.saradavilas.com/tempfold/staffcommittees2021-22.pdf">https://www.saradavilas.com/tempfold/staffcommittees2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an active alumni association under the supervision of the institution's head. The institution has also been planning to get a registered alumni association in the next years to come. Many alumni association members actively participate in the development of the institutions. Many alumni members have contributed both in terms of cash and various forms. Dr. Gururaj Yeri, Alumni Member of the institution contributed Rs.10,000/- to the institution. Shri Poornapragnya is an alumni member of Sarada Vilas College and also a member of IQAC, actively participates in all IQAC related works. Dr. Naveen Sharma G.V., Head, Research and Development, Nuziveedu Seeds, Hyderabad, is actively participating in various programs for motivating and guiding our students through webinars and

other activities. Many of our alumni members contributed in the form of cash to various endowment academic excellence awards for meritorious students. Many alumni members interact with the students to share information about opportunities in higher education and placement. Also, many alumni members of the institution have qualified for the NET and SLET Examination and few serve as Assistant professors in the same institution. They have been the biggest source of inspiration and motivation for students.

File Description	Documents
Paste link for additional information	<a href="https://saradavilas.com/tempfold/Alumni-activities-2021-2022.pdf">https://saradavilas.com/tempfold/Alumni-activities-2021-2022.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision

To be a premier degree college and Centre of Excellence in Higher Education producing global quality graduates with social commitment in the service of the society.

#### Mission

Providing value based education, nurturing scientific temper, sharpening creative ability and developing all round personality of the students of all sections of the society.

It is clearly evident from the statements of Vision and Mission that the Mission of our college is in-tune with its Vision. Our College has the privilege of being one of the more sought after

institutions in the State. Through IQAC, the college is reflective of all the processes it carries out in imparting quality education to the students of all sections of society for their overall personal development.

The college is happy to see that every year many students of the college pursue and excel in higher education by securing medals at the university level. Several students also succeed in attaining jobs. Not just academics, in alignment with its vision, Sarada Vilas College caters to the holistic development of the students. Every year, many of the students of Sarada Vilas College participate in various sports and cultural events and many among them have excelled at various levels.

File Description	Documents
Paste link for additional information	<a href="https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=1">https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=1</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sarada Vilas College comes under the umbrella of Sarada Vilas Educational Institutions, which comprises a governing council. The governing council works for the overall development of the institution and guides the Principal, who is the head of Sarada Vilas College. Sarada Vilas College follows a decentralization approach in its administration. The necessary activities are carried out by various committees of the college. Each of the teaching staff has a representation on one or the other committee and, as per the guidelines, the committees carry out their tasks. College brings in this process of decentralization in whatever activities it does. We illustrate such a decentralization and participative process by taking the celebration of one of the events, namely 'National Science Day', as an example.

College celebrated National Science Day on 28th February, 2022 by organizing intercollegiate science competitions. Prior to this, a few meetings were conducted by IQAC to discuss how to celebrate National Science Day. Considering the suggestion given to organize intercollegiate competitions, various committees were formed encompassing both teaching staff and students.

Teacher and student coordinators were chosen for each of the committees which carried out their tasks as per the guidelines given to them. This process of decentralization and participation of staff helped in the smooth running of the event.

File Description	Documents
Paste link for additional information	<a href="https://www.saradavilas.com/tempfold/staffcommittees2021-22.pdf">https://www.saradavilas.com/tempfold/staffcommittees2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Apart from the routine strategic plans related to admission, teaching - learning, research and development and human resource management, the following strategic plans were deployed during 2021-22.

1. Plan: Increasing the number of permanent (aided) teaching staff members.

Deployment: In the month of July 2021, six permanent staff have been recruited.

2. Plan: Making better utilization of the existing infrastructure.

Deployment: Some of the existing space has been converted to a new ICT enabled classroom cum B.Sc (Hons) Data Science and artificial intelligence lab, bioinformatics lab, language lab and biotechnology lab.

3. Plan: Working for the social cause.

Deployment:

a. That year, through NSS, the college adopted a village named Kellahalli near Mysuru.

b. Sarada Vilas College has adopted the Indian Flapshell Turtle and King Cobra at Sri Chamarajendra Zoological Gardens.

c. Sarada Vilas college has donated Rs. 85353/- to the Chief minister's relief fund during the Covid pandemic.

4. Plan: Strengthening the professional development process.

Deployment: In 2021-22, a Human Resource Development and Management Cell has been set up in the Institution. Through HRDMC three professional development events have been conducted.

5. Plan: Working in collaboration

Deployment: The College has made 3 Memorandums of Understanding and 3 collaborations for various academic purposes during 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.saradavilas.com/tempfold/Strategic-Plan-2021-2022.pdf">https://www.saradavilas.com/tempfold/Strategic-Plan-2021-2022.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sarada Vilas College is a part of Sarada Vilas Educational Institutions which comprises of a governing council headed by the President. The Governing council guides the Principal of the college with the proper guidelines and regulations for the smooth functioning of the college. As an example, we describe here the procedures and service rules adopted for the appointment of staff for the college.

The Governing council appoints the staff as per the existing service rules. Following are the procedure and service rules followed for the appointment of staff:

- Heads of the departments put forward the requirement of teaching and non-teaching staff based on workload to the principal who in turn brings it to the notice of the governing council.
- Vacancies available are advertised in newspapers after an approval in the governing council meeting is taken.

- After scrutiny of the received applications, a merit list of the candidates is prepared.
- An interview committee recommends the eligible candidates and based on the qualification and experience, the salaries are fixed.
- After a probationary period of one year, based on the performance, the candidates are continued / discontinued..
- Staff are entitled for various benefits like PF, ESI, Earned and casual leaves.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.saradavilas.com/tempfold/Organogram-2020-2021.pdf">https://www.saradavilas.com/tempfold/Organogram-2020-2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Employees are the backbone of any organization. For an employee to give his/her best at work, the organization needs to have several welfare measures. These measures shall enable the employees to work in a healthy and favourable manner. Keeping this in mind, our college has several welfare measures for its

employees.

- The Employees co-operative society (registered) in the campus gives several welfare schemes for all the staff. Each employee is a share-holder in this society. The society provides stationaries at discounted rates. It also provides loan facilities to the staff at the reasonable interest rates.
- The Aided staff are entitled for Pension, maternity and paternity leaves.
- Employees have leave benefits such as casual leaves, earned leaves and special casual leaves.
- Institution also provides PF and ESI facilities for its employees.
- Festival advances would be given to the aided employees.
- The college reserves seats for the wards of teaching and non-teaching staff of the college and also gives discounts in their fees structure.

Teaching

Non-teaching

PF, ESI, EL, Credit Cooperative society, Casual Leave, Festival advance, Special Casual Leave, Pension

PF, ESI, EL, Credit Cooperative society, Casual Leave, Festival advance, Special Casual Leave, Pension

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Aided staff fill an appraisal form which is to be submitted to the Director of Collegiate education. The appraisal form covers various areas ranging from contributions to classroom teaching practices to research activities.

The College has got an internal appraisal system for assessing the performance of teaching and non-teaching staff with respect to various parameters. This appraisal mechanism gives feedback to both the concerned staff as well as institution and helps in betterment of the performance. This also serves as criteria for deciding the promotions, salary hikes of the individual employee and also for declaring successful completion of the probation. Going through the self-appraisal by the employees on various aspects such as teaching, professional development and so on, the Head of the Departments give their brief impression about the respective employee. After a final impression given by the principal about the employee, the same will be sent to the governing council.

Along with the above appraisal mechanism, feedback are collected at the end of each academic year by the final year students. These analyzed feedback by students also serve as an indicator for the performance of the respective teaching faculty.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year Sarada Vilas College conducts both internal and external audits to maintain financial compliance. College has a separate finance section which looks after the financial aspects.

At the beginning of every financial year, a budget allocation plan is prepared in consultation with various departments. All the expenditure incurred and the income received are properly recorded and maintained using Tally software by the account section of the college. At the end of the financial year, all the accounts will be audited by an internal auditor who is a practicing chartered accountant appointed by the institution. The chartered accountant verifies the records and submits an audit report to the Principal. If there are any objections found in the accounts, the auditors seeks for clarification from the account section. Account section, in consultation with the concerned persons and Principal of the college, tries to give clarifications to the objections.

Also the college undergoes government audit done by an auditor appointed by the Joint Directorate of Collegiate Education. If there are any objections in the audit report, the management, Principal and the audit section of the college sit together and discuss on the issue and try to resolve the objections raised.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Strategies employed by college for the mobilization of funds.**

1. Being an aided college, the college receives funds from the government (salaries for the aided employees). Teaching faculty is also encouraged to write proposals for minor research projects.
2. Alumni and philanthropists are encouraged to donate significantly to the college. Rs. 10,000 has been gifted to Botany department by an alumnus.
3. Apart from endowment prizes, Sarada Vilas College encourages its alumni as well as people across various sectors to give cash prizes or awards as an encouragement to achievers (students).
4. To the greatest extent possible, the college tries to attract government / private grants and CSR funding. As a result of this initiative, 150 computers have been donated by Infosys to Sarada Vilas College in the assessment period.

The institution's Board of Management and Finance Committee have instructed the college to ensure optimum usage of assets, such as land, buildings, equipment, furniture, and other items. Considering inputs from the Department Heads, members of Board of Governing Council and the management, the budget is prepared, funds are allocated and utilized as per the budget. Any over/under utilizations of funds is looked into and appropriate measures are taken to rectify the same by reallocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every year, IQAC prepares the academic calendar to guide the functioning of various departments and committees. Various mundane processes like assessments, filed visits, special activities of the departments and committees happen according to this academic calendar. Apart from these, IQAC has made following specific significant contributions:

- IQAC periodically monitors student mentoring system.
- IQAC encourages the staff to incorporate ICT in their teaching methodology. In order to facilitate usage of ICT, 12 classrooms have been enabled with projector facility. 150 computers have been procured.
- IQAC has initiated organization of more number of intercollegiate and University level sports, cultural and science competitions. Three such events have been organized in 2021-22.
- IQAC encourages every department and committee to conduct special events such as webinars, seminars, conferences, invited talks. To assure quality, IQAC insists each event to take certain protocols such as identifying good resource persons, preparing brochures/invitations, taking feedback from the participants and reflecting upon the event.
- IQAC has contributed to the improvement of infrastructure. New labs such as biotechnology lab, bioinformatics lab, language lab and Data Science and Artificial intelligence labs have been set up during 2021-22.
- IQAC has encouraged departments to organize coaching for PG entrance exams, certificate courses and coaching for competitive examinations.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**We describe few of the mechanisms IQAC is following for reviewing the teaching-learning process:**

- **Mandatory process:** Students are assessed on a continuous mode through various ways like internal tests, seminars, assignments, field visits, practical skills, quizzes, poster presentations and so on. The performance of students in these assessment tasks give teachers a constant feedback about the progress of the students which are recorded systematically.
- **Mentoring system:** IQAC has established student mentoring system. Faculties will be given responsibility of mentoring 25 students each. The mentors conduct counseling for the students periodically and record the same.
- **Tracking student progress:** At the end of each semester, IQAC analyzes the results of the students.
- **Feedback mechanism:** At the end of each year, IQAC collects feedback from students on every concerned teacher. Students give their feedback on those teachers with respect to various parameters. The feedbacks are analyzed and serve for betterment of teaching learning processes.
- **Academic audit:** Academic audit committee which comprises of both external and internal members, under the guidance of IQAC, conducts academic audit every year. The committee collects audit reports from all the departments and these reports will be verified. At the end a consolidated audit report will be prepared.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.saradavilas.com/tempfold/ANNUALREPORT2021-22.pdf">https://www.saradavilas.com/tempfold/ANNUALREPORT2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The College strongly believes in the intrinsic privileges on the basis of the principle of equality. The college has undertaken many initiatives to ensure gender equity.**

#### **1. Safety and Security**

- Security checkpoints: Security guard and CC cameras at all entry and exit point of the campus.**

- Grievances Redressal Committee and Anti - Ragging Cell address the issue of discrimination, ragging and complaints.
- Anti-smoking campus and few areas are restricted for mobile communication.
- To keep up the health and hygiene of the students, a vaccination drive was organized along with the strict covid-19 rules and the campus is sanitized.
- Common room is well maintained by the house keeping logs.

## 2. Counseling:

- Formal and informal avenues for counseling students for academic and other issues/ problems:
- Entrance exam and Career guidance counseling is provided to students.

Our college had organized webinars namely:

- Road ahead for Graduates of today
- Transition into the corporate world - Challenge

3. International women's day is celebrated to promote gender equity and women empowerment.

4. Annual Gendersensitization action plan was planned and executed.

## 5. Any other relevant information:

- Suggestion box facility is available for both the staffs and students.
- Gymnasium and Playground are extensively used.

File Description	Documents
Annual gender sensitization action plan	<a href="https://saradavilas.com/NAAC/NAAC_20230131_113829.pdf">https://saradavilas.com/NAAC/NAAC_20230131_113829.pdf</a>
<p>Specific facilities provided for women in terms of:</p> <ul style="list-style-type: none"> <li>a. Safety and security</li> <li>b. Counseling</li> <li>c. Common Rooms</li> <li>d. Day care center for young children</li> <li>e. Any other relevant information</li> </ul>	<p><u>Safety and Security Security checkpoints at all campus entries and exits: our institution in order to be vigilant and also in the interest of protecting girls in the campus have maintained security at every check point. CC cameras are being adopted for extensive surveillance monitored 24x7 in the campus: one of the measures initiated by the institute to have extensive surveillance in protecting the students as well as employees CC cameras are being adopted which is at work 24x7 in the campus. Rotational duty by all faculty members for discipline and security: a committee is being formed in the institute to maintain discipline and also to have a secured environment for students. Members of faculty on rotation will be on the campus monitoring students. They will guide students who will be in the corridor to move to the library to manage their time effectively. The team will always ensure that there will be no chaos in the campus and maintain a conducive environment in the institution. The college formed a Grievances Redressal Committee to address the issue of discrimination, ragging and complaints. The college has organized the programs on a regular basis in order to endorse human values such as gender equality, human rights and constitutional privileges. Grievances redressal committee is to safe-guard and promote the wellbeing of all employees and all the students of the institution. It also takes care of any act or misconduct by a person in authority and belonging to one gender which denies equal opportunity in</u></p>

pursuit of career development or making the environment at workplace hostile or intimidating to a person belonging to a fairer gender. Strict implementation of Anti-Ragging in the campus: a committee is being formed in the institute to maintain and implement anti-ragging. To promote gender equity among the students, a workshop in collaboration with the Police department on cyber crime has been organized. Anti -smoking and areas specified for mobile free campus: The institution has taken initiative to make the awareness amongst students about anti-smoking by the discipline committee. They also look that there will be no usage of mobile phones by students in the specific areas like near and in the Principal chamber, Dean chamber, HoD's Room. Students are strictly advised to wear masks in the campus: Every day when the students enter the campus, members of faculty in the discipline committee will also look after the health of students by seeing and advising students about the advantages of wearing masks in the campus. The campus is kept clean: "Health is Wealth" - the institution believes cleanliness will lead to good health. So the institution has appointed housekeeping to maintain cleanliness in the campus. In order to keep the campus clean, they are instructed to clean the restrooms (toilets) and also all the corridors twice in a day. To keep up the health and hygiene of the students, a vaccination drive was organized in the campus: the institution, under the flag of NSS, had organized vaccination drives to keep up the health and hygiene with equality of girls and boys. Counseling: Formal and informal avenues for counseling male and female students for academic and other issues/ problems: A mentor is allotted 30 students. A book is maintained to record the students'

details. Here a mentor will meet students periodically and guide them. The book also contains the progress of the student. Entrance exam counseling is being provided to students: Students who have joined Sarada Vilas institution, will have an opportunity to know about their future. Programmes will be conducted to make students understand what stream they have to go further to carve their future. In this regard the Department of Commerce, have counseled students regarding entrance examination for PG courses by taking free coaching classes. Career guidance counseling is provided to guide students for their better future. In this regard our college had organized webinars namely: Date : 24/06/2021 - Topic - Road ahead for Graduates of today - Resource Person: Thirumalesh , Personality Development Trainer . Date : 26/06/2021 - Topic - Transition into the corporate world - Challenges - Resource Person : Sri Ananth Ravi , Business Mentor , Former President , Reliance Industries

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**In view of maintaining a clean environment, our Institution sets good example to students and it also encourages them to take**

part in environment management activities. The activities have been organized with the help of NSS and NCC wings.

Activities and actions are being taken up for the purpose of waste management in our institution from waste generation to final disposal.

**Solid waste management:** Major solid waste generated are paper and plastic.

- Reusage of one-side printed paper for internal communication.
- Providing bins for the collection of wastes such as plastic.

**E-waste management:**

The department of physics was organized a project on "E-WASTE MANAGEMENT FOR SOCIAL CAUSE" on 23/06/2022. The electronic devices are collected from various areas on campus and were sent for recycling.

? Waste recycling system - a vermicompost unit is being maintained by the Department of Zoology inside the campus. Biodegradable wastes such as grass, fruit and vegetable wastes are being used for vermicomposting. It is a sustainable and eco-friendly way of converting waste into compost.

? Hazardous chemicals and radioactive waste management- The Chemistry Department of the college maintains a red dustbin to discard hazardous chemicals, glass bottles and broken glassware are disposed off safely.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge**

**C. Any 2 of the above**

<b>Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The ideology of unity, cultural harmony, human values and the concept of constitution are imparted through various programmes such as Mahatma Gandhi Jayanthi, Dr. Ambedkar Jayanthi and Swamy Vivekananda jayanti to generate the feeling of oneness and to**

promote ancient Indian knowledge in our college.

The institution organizes Youth and Cultural festivals to build youths of our Nation who are morally responsible and noble in their attitude. The International yoga day is also being celebrated. The Ethnic day has been celebrated to promote cultural harmony amongst the students.

The college organizes Kannada Rajyotsava in order to implant lingo pride amongst the students. Essay and debate competitions are being conducted by the Department of Languages.

NSS and NCC Units of our college participate in various programmes related to social issues. World Environment Day is celebrated every year to create awareness on environmental protection.

Days Celebrated every year

Date

Gandhi Jayanti

2nd Oct

Ambedkar Jayanti

14th April

Teachers' Day

5th Sep

The International Yoga Day

21st June

Independence Day

15th Aug

Republic Day

26th Jan

National Service Scheme Day

24th Sep

World Environment Day

5th June

Kannada Rajyostva

1st Nov

National Voters' Day

25th January

Swamy Vivekananda (National Youth Day)

12th January

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Sarada Vilas College initiates to organize various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.**

On 26th November, Constitution day is celebrated at Sarada Vilas College campus. The chief guest narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in the Constitution of India.. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life.

Sarada Vilas College Affiliated to University of Mysore has a compulsory paper on the Constitution of India at Degree level to create awareness and sensitizing the students and employees to constitution obligation. A voter's pledge programme was

organized for students and faculties at Sarada Vilas College.

Every year Republic day is celebrated on 26th January by organizing activities highlighting the importance of the Indian Constitution. Similarly constitution day is celebrated on 26th November every year. Independence day is also celebrated every year to highlight the struggle of freedom and the importance of the Indian constitution.

To inculcate good habits and to imbibe responsibility as a citizen "Clean India" programme is organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">Republic Day, Independence Day, Gandhi Jayanthi, Youth Day, Voters Day,</a>
Any other relevant information	<a href="#">Duties and responsibilities are mentioned in our academic calendar</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Sarada Vilas Institution celebrates National and International commemorative days.**

Republic day is celebrated by hoisting the national flag followed by the orations to reinforce the knowledge of the country's history, the Government and civic responsibilities, national unity, strengthening democracy and diplomatic relations.

Ambedkar jayanti is celebrated to remember his work in drafting the Indian Constitution and for standing up for the rights of Dalits and downtrodden.

Independence Day - The Institution celebrates the Independence day by hoisting the national flag. The day is significant to rejoice the freedom from the 200 year old British Government .

Gandhi Jayanti- The birth anniversary of Gandhi and Swachhata Diwas are celebrated.

International Yoga day -The students are encouraged to participate with the Honorable Prime Minister in the programme at Mysuru Palace.

Voters Day is celebrated to create awareness on their duties and rights as a loyal citizen.

Women Day is celebrated at the department level where the Heads of the Department arranges a small get together focusing on women empowerment.

International animal rights day is celebrated on 10th December. Students are given awareness about animal rights.

National Youth Day is celebrated on 12th January to commemorate the birth anniversary of Swami Vivekananda.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1

**Title of the Practice: ICT enabled teaching and learning**

**Objective of the Practice: To use technology in education for effective study.**

**The Context: Any technology in education is helpful in student's professional life as it is a science and technology orientated world.**

**The Practice: The college facilitates ICT based teaching and learning and establishment of ICT enabled Computer Sciencelaboratories.**

**Evidence of Success: ICT enabled class rooms and laboratories**

**Problem Encountered and Resources Required: Nothing such is encountered so far.**

### Best Practice - 2

**Title of the Practice: Green Initiative.**

**Objective of the Practice: To make the campus greener and cooler**

to maintain balance in the ecosystem.

**The Context:** The institution has implemented Green Initiative to make use of the vast area of the campus and convert it into a green campus to save the mother earth.

**The Practice:** The college is Plastic free zone. Vermicompost unit is maintained. The trees are planted, birds nests are installed around the campus. Swaccha Bharath Abhiyan is organized.

**Evidence of Success:** The college has planted more trees in the vacant areas and follows "Go Green" methods .

**Problem Encountered and Resources Required:** It's a time consuming activity.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.saradavilas.com/tempfold/BestPractices2021-22.pdf">https://www.saradavilas.com/tempfold/BestPractices2021-22.pdf</a>
Any other relevant information	<a href="https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40">https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**English language lab:** The college believes in providing an innovative environment and opportunities for educating students by blending the wisdom of traditional education with practical expertise. The college has a language laboratory which is a helpful tool for practicing and assessing one's speech. It has the facility to listen to model pronunciation, repeat and record the same, listen to their performance and compare with the model and do self-assessment.

The college has purchased 'Orell Talk' software, which is a leading digital language software. The software is user-friendly and economical. The students are making use of the facility to enhance the students' knowledge of language skills and phonetics. Systems are being used in the language lab and batches have been made among the first year students who come

under the NEP batch. The modules include vocabulary skills, greeting, pronunciation, poems, moral stories and framing a sentence. Each student is assigned a work on the server and every student has been given the user ID and password separately to log into the page. All these systems are connected with LAN.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Plan of action for the next academic year:-2022-23

1. To enter into an MoU for a certificate program named CPBFI (Certificate Program in Banking, Finance and Insurance) in association with Bajaj Finserv organization for training students in the areas of banking, finance and insurance
2. To run a skill development training in association with District Skill Council to enrich employability skills for final year girl students.
3. To renew the alliance with ICT Academy to continue the various technical training programs.
4. To conduct social awareness programmes with the involvement of students.
5. To organize several campus drives.
6. To provide additional wash rooms
7. To conduct inter collegiate sports competitions
8. To conduct intercolligate cultural competitions.
9. Language departments jointly organize literary activities to enhance the knowledge regarding the literature and current issues.
10. To enrich the practical knowledge of skills through educational trips or field visits to botanical gardens, rubber industries and sandalwood industries, wildlife sanctuary, sericulture department, zoo, vermiculture unit, Karnataka State Pollution Control board and poultry farming ,milk dairyetc.