



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Sarada Vilas College
• Name of the Head of the institution	Dr. M . Devika
• Designation	In charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08212330221
• Mobile No:	9880024483
• Registered e-mail	principal@saradavilas.com
• Alternate e-mail	mdh0803@gmail.com
• Address	Sarada Vilas Road, Krishnamurthypuram
• City/Town	Mysuru
• State/UT	Karnataka
• Pin Code	570004
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	University of Mysore
• Name of the IQAC Coordinator	Suganthi.S.Singh
• Phone No.	08212332479
• Alternate phone No.	08212330221
• Mobile	9844088195
• IQAC e-mail address	iqacsaradavilas2021@gmail.com
• Alternate e-mail address	suganthisingh@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.saradavilas.com/tempfile/SVFILE_21092021005701.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=51

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.1	2004	03/05/2004	02/05/2009
Cycle 2	B	2.89	2010	04/09/2010	03/09/2015
Cycle 3	B+	2.70	2016	16/09/2016	15/09/2021

6.Date of Establishment of IQAC

16/11/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	0	0

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year	02
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Timely submission of AQAR 2019-20 and Preparation and Submission of SSR	
Planning and budget for the academic year 2020-21	
Various activities under Platinum Jubilee Lecture series such as conducting Webinars (During Covid pandemic), Special lectures..etc	
Commencement of B.Sc Honors programme in Data science and artificial intelligence	
Improvement of Infrastructure	
MOU's with other Colleges and organisations	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Increasing the strength of permanent staffs	Six permanent staffs were recruited during 2020.
MOU with other colleges and organisations.	1. ICT Academy , 2. Youth for Seva 3. Sri. H D Devegowda Govt First Grade College, Paduvallippe
Arranging special talks by eminent scholars	Six special talks organised
To conduct webinars	Eighteen webinars organised

13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	27/02/2020

15. Multidisciplinary / interdisciplinary
<p>College follows the Choice based credit based scheme (CBCS- CAGP) of the University of Sarada vilas College is a 160 year old institution which is very well known in and around Mysuru city as an institution catering to Access, Equity, Affordability and Accountability while imparting higher education. It is a multidisciplinary institution offering Arts, Science and Commerce programmes (UG and PG) without any gender bias. It is affiliated to the prestigious University of Mysore (UOM) which has taken up a pivotal role in the implementation of NEP 2020 in HEI across Karnataka state .College follows the Choice based credit based scheme (CBCS- CAGP) of the University of Mysore (UOM) to which it is affiliated. This scheme offers flexible, innovative and value based curricula with a rigorous exposure to science, arts, humanities and languages via chosen set of Discipline specific courses, Discipline specific electives and languages that include English and any other language of choice. Project and</p>

internship based learning are also offered. This provides for an integration of Science and Humanities with STEM as per the syllabi approved by the UOM. To nurture the employability skills of our student's vocational education is also provided. College offers e-commerce certificate program and plans to set up as part of its Platinum Jubilee year, a skill development centre during 2022-23 under which many more programmes for non-engineering students are planned

College is offering a 4 year B.Sc (Hons) programme in Data science and Artificial Intelligence which is an innovative and unique programme that offers an exit after the third year of study with a study certificate. This programme was started even before the NEP was implemented keeping in mind the wide scope for data scientists and trained manpower in Artificial intelligence.

Thus, the college has been putting in a lot of effort to impart a broad based holistic multi disciplinary undergraduate education to harness the employability skills of students at that level in view of NEP 2020.

16.Academic bank of credits (ABC):

- Sarada vilas college is affiliated to the University of Mysore. The examination section of the University maintains and updates the Academic bank of credits with an account for each bonafide student. Since, we have been offering our programs under CBCS-CAGP scheme, with the implementation of NEP 2020, the students may now earn extra credits in both offline and online mode.
- The college has good internet and digital library facilities and encourages students to register for NASSCOM, MOOCS and SWAYAM (Online) courses during their UG and PG programs. The credits so earned by the student shall be deposited in the dedicated student account of Academic Bank of credits by the University of Mysore which is the affiliating university. Several Online Webinars and lecture workshops are also periodically organized for the benefit of teachers and students. In addition to these, the teachers are also encouraged with incentives to design their own curricular and pedagogical approaches within the approved framework of UOM including writing textbooks, material sections, laboratory manuals, assignments and assessments as well as new courses in the spirit of NEP 2020.

17.Skill development:

The college follows the affiliated university syllabus of the University of Mysore. From 2020 the college follows NEP-2020, which gives lots of emphasis on skill development. The syllabus framed includes, sports, yoga, health and wellness, digital fluency ,etc.

The university conducts the exam for all these courses .Skill development as a part of education is indeed important to establish a strong foundation for a thriving future. Self-awareness, excellent communication skills, problem solving and Critical thinking capabilities are some of the important benefits of learning through a well-rounded curriculum. The objective of this Skill is to enable a large number of Indian youth to take up industry-relevant skill training that will help them in securing a better livelihood. The college tries to fulfill the requirement according to the curriculum. The National Education Policy 2020 also recognizes the importance of soft skills such as communication, team work, problem solving, decision making, analytical thinking, resiliency, etc. as imperative life skills. NEP syllabus has also included cultural as a paper and NSS , NCC as part of curriculum. College caters to all this to enhance the skills of the students. The initiative works with an approach where academic knowledge is imparted is been done. The college conducts Tally course for the students and also CMA (cost management accountant) as a part of skill development. The college also runs a vermi compost unit as part of skill development. The college gives special training classes for the final year CBCS (CHOICE BASED CREDIT SCHEME) students in communication and regional language to enhance their language skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has to strictly follow the curricula and pedagogies approved by the affiliating University (UOM).The curricula and pedagogies developed promote amongst students adeepsenseofbondingwithone'scountryanditsethos,

College offers compulsory courses on Constitution of India and Environmental studies. Students are allowed to take up courses such as Sanskrit, Pali, prakrit, Music, Yoga, any Indian language, Gandhian studies, Jainology, Folklore, Ambedkar studies, ancient History and archeology etc., as open electives. It encourages students to take up Yoga training as well as indulge in N.S.S and N.C.C activities. Lectures (in offline as well as Online mode) are

also arranged periodically by eminent personalities which inculcate a deep sense of bonding with India and its ethos and culture to make the students responsible citizens by keeping them informed of their Fundamental Duties, Constitutional values with a conscious awareness of their citizenry roles and responsibilities to transform India into a knowledge super power.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome based education (OBE) is usually expressed in terms of what students know, are able to do, or are like as a result of their education at the exit point.

The initiatives of Sarada vilas College to transform its curriculum towards OBE in teaching and learning practices are explained in terms of the following example of courses offered by the college at B.Sc level within the framework of NEP2020 which envisages to

1. Provide an environment that ensures the cognitive development of students in a holistic manner. A dialogue is fostered in this framework rather than monologues on mere theoretical aspects.
2. Provide the latest subject matter, (both theoretical as well as practical) so as to foster their core competency and discovery learning.
3. mould a responsible citizen who is aware of the most basic domain independent

Knowledge , including critical thinking and communication.

1. Enable the graduate to prepare for national as well as international competitive examinations, especially UGC-CSIR NET, and UPSC Civil Services Examination.

Thus, a graduate as envisioned in this framework would be sufficiently competent in the field to undertake further discipline-specific studies, as well as to begin domain-related employment with enhanced skill sets as envisioned by the NEP2020

20. Distance education/online education:

The education system at Sarad vilas college had a major tranformation due to covid crises . The online mode of education had

to be implemented .With an initial struggle for any new system, the college adopted to online education . The staffs and students used various teaching applications available for the online mode of education .The students safety was the main concern for the college during the pandemic . With various challenges the college adopted to online mode of education very well and also obtained a satisfying result from the affiliating university . Learning was extended beyond the text books. We were fortunate to give the online education without wasting a year of the students . The college internet had a maximum usage during this period .Time and money of the students was saved due to online mode of education .It helped in acheving a balance between safety and education during the pandemic. Online education was a boon to all the educators during the pandemic . There were many challenges faced by the teachers and students during this mode , which requires a deep study . In general Sarada vilias college was able to cater to each individual student in a well planned manner withou any hiccups . It also thought the studends how to submit the assignments in online mode . Online mode of education thought the teachers and studends many new things .It has given them an opportunity to take up additional courses along with their studies or job at their convenience .In conclusion, we can say that a combination of online and traditional learning methods will be the best for students. Because there are few things which are easier to understand by visualisation where online classes will help, and there are some topics which can be explained better in the physical presence of a teacher. So, combining both online and offline together will make the best education system.

Extended Profile

1.Programme

1.1 340

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1007

Number of students during the year

File Description	Documents
Data Template	View File

2.2

264

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

259

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

54

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

57

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	340
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1007
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	264
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	259
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	54
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	57
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	9301208
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	84
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the effective delivery of the curriculum as the most important curricular aspect. The college follows the curriculum prescribed by the university through its Board of Studies. Many faculty members have worked in the board of studies and their sub committees, which has contributed to the curriculum development. The college prepares an action plan to ensure effective curriculum delivery through its systematic plan. The college prepares its Academic Calendar and Time Table. The college follows the Academic Calendar issued by the University. The Principal monitors the effective implementation of the calendar through meetings. The teaching plan is prepared by every faculty member at the beginning of the academic year. Periodic meetings are conducted in each department by the HOD's to ensure curriculum delivery. For effective delivery of curriculum, student seminars, field visits, industrial visits are done. The college encourages the faculty to participate in Faculty Induction Programme and refresher courses. The college also encourages the faculty to

attend the meetings of BOS ,BOE and related University assignments.The (CBCS) is implemented for the selection of elective papers for the students. NEP is introduced with two major components in the present curriculum.The college collects feedback from the students and analyzeit.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.uni-mysore.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar for the conduct of CIE (continuous internal evaluation).The institution always believes in effective time management and timeliness. The IQAC prepares the final academic calendar in line with the academic calendar published by the affiliating university to refer to tentative date of university practical and theory exams.The finalized academic calendar is issued to each student, teaching and non-teaching staffand also on the institutional website. Based on the academic calendar, all the faculty members prepare lesson plansand ensure unit-wise completion as per internal assessment testdates. Faculties must strictly adhere to the academic calendar. For any deviation, proper alternate arrangements are done which are also noted in the attendance register. The Institution sticks to the academic calendar published by the University for Respective Courses which allows the teachers and the students to space out their teaching and learning assessments.The continuous internal evaluation is assessed at two levels by the college.The college concerning the university guidelines holds two theory internal tests for the students and one practical internal test. Finally, the marks are uploaded inthe Universityonline portal. This process is followed for UG and PG Programs.The university declares the result.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=51

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

32

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

32

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of society like Moral Values, Human Values, Professional Ethics, Ethical Values, Gender Equality and Environmental Awareness, which are an inseparable part of our curriculum. College has a Grievance Redressal Cell. Awareness about Environment is necessary for the protection of the biodiversity and the survival of human life. The college has been working on the development of the students and also on sustainability, Human Values and Ethics. The college teachers engage the students in various activities through Expert lectures, N.S.S. and N.C.C., programs. The students are also engaged in value-added programs to make them aware of responsibilities and professional ethics. Especially we are proud enough to state that we have not noticed any such major issues of Ragging and complaints from students about their harassment to date. Thus the college has a special arrangement to work on the issues relevant to Gender Equality and Environment. The college

intend to generate Social awareness among the student resources. As Human Value the institution has adopted an endangered animal in Sri Chamarajendra Zoological Garden, Mysore. The institution has adopted the Indian flap shell Turtle.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

134

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

369

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

87

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The vision and mission of Sarada Vilas college is to provide an innovative educational environment, vivid opportunities and various experiences that enable an individual to enhance his/her scholarly pursuits, innovation and growth.

To have a growth and prosperity the college begins its academics with abridge course. The students who join the UG courses from different background will have to undergo abridge course. This course helps the teachers to identify the slow and advanced learners.

In supporting to the bridge course, the departments after the internal assessment test, will identify students who have scored less marks and slow learners. Later the special coaching classes will be conducted to improve those students in their academics. With this the college always strives to enhance the performance of its students.

Advance learners are given extra coaching for problem solutions so that they can excel better in problem solutions and score better marks. Previous years question papers are discussed with them. This gives them confidence to face the exam and score better

marks.

Student seminars are conducted in all the departments, to encourage and remove the fear of speech from the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1007	54

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The study tour has been organized from the Department of Botany and Zoology in the year 2020-2021 for 5th semester and 2nd semester students as a part of curriculum. Both faculty members and 5th sem and 2nd sem students ardently visited kukkarahalli lake on 5th August 2021, where they gained knowledge in botanical sciences and plant collection. The students learnt about bird fauna of the lake and prepared a checklist of the birds prevailing in the lake. Furthermore, the faculty along with the 5th semester CBZ students call upon the department of Horticulture, kukkarahalli division, Mysuru to study plant propagation techniques and nursery management methods on 23rd December 2021. This field trip enhances the students knowledge especially with those of rural background. On the other hand, the faculty of Zoology along with 6th semester B. Sc CBZ students ardently visited to the Karnataka State Pollution Control Board, Mysore to learn about pollution status in Mysore, on 18th August 2021. 5th semester CBZ students are also flanked to study flora and fauna of Mysore Zoo (Sri Chamarajendra Zoological garden) on 5th February 2021 as it has been prescribed by the University of Mysore for the B. Sc courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communications technology help in using advanced technology by all the faculty members in the classes for effective teaching.

The academic plan, lesson plan, lab manual, question bank with solutions are being made available during the initial stage of the semester and will be implemented by the concerned faculty in the respective departments.

The faculty members are using multimedia teaching aids like LCD projectors, PPT presentation for teaching-learning process. Among the various reforms brought in the college, the up gradation of teaching methodology and pedagogies. The top most priority and the effort has been put to consider the advantages to innovate the young minds.

The faculty members are being encouraged to use online education tools presented by NPTEL, MOOCS and others.

On-campus and off campus e- learning resources are provided to the students and to faculty members in order to access study materials at their comfort.

The students are encouraged through participative learning methods like case study, group discussions, PPT's (by the students).

All departments conduct seminars, workshop and guest lecturer on the new updates and development in the core area of the subject for the achieving effectiveness in the teaching -learning process of the faculty members and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.saradavilas.com/tempfold/ICT202021.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

261 years 5 months

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The student assessment is a continuous evaluation system of the curricular activities. The academic calendar will be prepared and strictly adhered for all activities including the internal assessment test. The format of IA test and assignment is enlisted in the academic calendar of the college. The two IA tests are conducted per semester namely: C1 & C2. The IA related information will be communicated through college notice board and the college website.

The HODs and faculty are giving the information about the syllabus for IA test. The continuous assessment of the students is done by monitoring the attendance, assignments, project works, seminar and viva-voce. The valuation is done by the respective subject teacher within a scheduled time and the details are communicated to the students in time.

The IA books are distributed to them and interaction session will be held. All the records of attendance and IA marks, question papers, valued books will be maintained in the departments by the respective teachers for the future reference. Remedial classes are conducted for slow learners, absentees and students who participated in sports, NSS and placement interviews. Model exams paper are prepared and given to students as assignment for exam preparation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Sarada Vilas College follows a transparent, time-bound and efficient method in internal examination related grievances.

Two internal Assesement test, assignments, unit tests are conducted.

a) Unit Test- Each faculty after a module, schedules a unit test. With this the slow learners will be identified and are given special attention to improve their performances. After the unit test, the solutions are provided to the students to maintain transparency in assessment of test.

b) Internal Assessments (Test -1 and Test -2)

The IA tests are conducted and the faculty evaluates the papers within a week of conducting test, the evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student if required by the student.

c) Assignment -Assignment for all the subjects is given on a decided date by the departments and the collection of the assignments will be done on specified submission date.

d) Activities- The concepts in the chapters will be assigned to the students. Students have to make the models in KG card boards and submit it to the departments. With these systems in place, SVC very well exhibits transparency in the mechanism of dealing with grievances related to the internal assessment examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Previous studies have shown the need of reviewing and analysing education policies in order to improve educational reform and implement a systematic educational intervention. The new reformed education strategy offers more incentives and opportunities for young people to explore their future options. The national education policy has given students a broad range of opportunities in a variety of fields. One can select a subject of interest and receive one major and one minor subject. Previously, a student may complete the four-year course on his or her own schedule. He or she has the option to drop out of the programme at any time during the four-year period.

- After completing the one-year programme, students will receive a certificate.
- After two years, you'll receive an advanced diploma.
- After three years, you'll get a bachelor's degree.
- After four years, a bachelor's degree with research.

The course's completion qualifies the student for a variety of professions in many industries. An undergraduate course is constructed in such a way that a student can get knowledge in three related disciplines and pursue any of them further in his education. The course leads to a Postgraduate degree, where they can gain more information.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.saradavilas.com/tempfold/LearningOutcomes2020_2021.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated through a well established institutionalized structure and process. Level of Goal attainment is sought to be achieved via direct and indirect evaluation process.

Direct evaluation is of two types- 1. Formative assessment and 2. Cumulative assessment.

Formative assessment is by internal assessment tests, seminars, group discussions and case studies.

Cumulative assessment is by theory exam, practical exam and Viva-voce examination.

The indirect evaluation is based on the feedback process. The feedback received from all the stakeholders is reviewed comprehensively along with the final result analysis. This leads to an effort towards a redesigning of Programme and courses.

There is a mechanism of continuous interaction and feedback from alumni and the employers. These are discussed in the meetings of the Department heads and suitable suggestions are made for consideration of Boards of Studies. The BoS will then work on the redesigning of program structure and courses. These are further reviewed annually in the meetings of the respective Faculty and the Academic Council of the University of Mysore which will then be circulated to the college for implementation.

The outcome and goal attainment process is explained in the attached chart:

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.saradavilas.com/tempfold/ProgrammeOutcomes20202021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

298

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.saradavilas.com/tempfold/Annualreport2020-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.saradavilas.com/tempfold/Student_Satisfaction_Survey_form_2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

151900 (Endowment Cash Price)

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A report on NCC, youth Red Cross activities - 2021: Covid vaccination awareness Jatha- NCC cadets of Sarada vilas college and 13KAR BN NCC created the awareness on the importance of taking vaccination against covid-19 by taking out a "Jatha" on 14-april-2021 at 10:30 am from college premises. COVID-19 war room activity organised by Mysore district office -13 KAR BN NCC and our college 15 cadets assist the COVID-19 war room. The main aim of this was to give the guidance for medicine, ambulance service etc during COVID-19 infectious persons. This was supervised and under the guidance of deputy commissioner, Mysore district office. This was conducted from 10-05-2021 to 24-05-2021. International day of yoga 2021 to be observed on 21 June 2021 carries the theme "yoga for well-being". NCC cadets of our college 13 KAR BN

jointly organised the demo of different asana in yoga in online. World environmental day 2021 was celebrated by NCC cadets and youth Red Cross students . The theme of the world environment day is "Ecosystem restoration" dated 5 June 2021. NCC and youth red cross society students donated 4 bottles of blood in Manipal hospital, Mysore, led by senior cadet Sri. Manoj. S. N. (25 NOV 2021)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

635

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total land available is 10 acre and total floor area of the Building is 32,494 sq,ft. To conduct theory classes, 21 lecture rooms are available in the college. All classrooms are well furnished and ventilated. The total number of Laboratories is 12. To promote effective teaching and learning, the classrooms and laboratories are equipped with ICT tools like LCD projectors and Smart boards. The college has a fully furnished and well-maintained Seminar Hall with a seating capacity of 150 students. It is also provided with audio visual aids. This can be used to organize Special lectures and Seminars. The computer centre with internet facility is available in the college. The library is spread over 3163 sq. ft. and has the seating capacity of 70 students and Staff. To support in all aspects of studies and research, the library is stocked with large number of books, Journals and online resources. The parking space with protective shed is provided to all Staff members and students to park their vehicles. To ensure the safety and security for all stakeholders, the campus is under CCTV surveillance. The Ramps were constructed for differently abled students. Potable drinking water facility is available in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities:

The major cultural events are organized at the college auditorium. The auditorium is provided with audio- visual facilities, adequate light and sound facilities with a seating capacity of 750 students. To provide uninterrupted power supply during the programs, the auditorium has a generator.

Sports and Games:

The campus has adequate facilities for sports and games. Games and sports like Volleyball, Throw ball, Kabaddi, Cricket, Football etc., have suitable field inside the campus. The students who want to take part in the competitions like intercollegiate, inter university will be given priority to take advantage of these facilities. The campus has various outdoor courts and fields. It has 200-meter athletic track for regular practice. Semi indoor badminton court is constructed inside the college premises.

Gymnasium:

The gymnasium is well equipped with 4 fitness equipment: machine, 1 leg press, 1 leg extension, 1 seated chest press, butterfly set, and 1 set of dumbbells from 2.5kg to 10kgs.

Yoga:

According to national education policy, yoga subject is a part of academics. To conduct these classes, the college has a multipurpose hall where they are encouraged to practice yoga and can learn to perform Surya namaskar, Asanas, Pranayama and meditation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3813865

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The process of Library automation is under process

Plans:-

- Procurement of Hardware parts and installation for Library automation.
- Set up of LAN connections for easy delivery and access of documents information.
- Library collection/ Documents bibliographical data entry for catalogue and classification.
- In-house Maintenance for proper retrieval of entered data.
- Installation of one desktop for accessing and retrieving automated documents information through Online Public Access Catalogue (OPAC) system by the library users.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,49,502

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college have 3 internet connections of 300 Mbps speed, 150 Mbps and 100 Mbps and the entire college campus is enabled with Wi-Fi access. The computers in the college have UPS Backup. The computer labs, classrooms and seminar halls are equipped with an LCD projector and public address system. All the departments have a separate printer facility.

The institution has a total of 84 computers including computer lab, mathematics lab, and language lab with a Dell server. The college is having its own website with regular updates. The whole college is interconnected with local area network. Separate computers and printers are provided for each office staff. MATLAB and Maxima software are used in mathematics lab, oral talk is used in Language lab and the computer lab has Turbo c++, Tex maker, Python, Page maker, java and SQL.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saradavilas.com/DynamicPages/DynamicPage/?prd=66

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5487343

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To provide ample infrastructural facilities for effective teaching and learning, the institution has various policies and procedures. The Principal is monitoring the maintenance and utilization of all facilities like library books, department books, equipment's, ICT enabled classrooms, auditorium, ground and gymnasium by forming various committees. Every committee has a convener and 5 to 6 faculty members.

The maintenance of cleanliness in the campus is done on a regular basis with housekeeping logs. The management has appointed the site engineer to look after the timely maintenance of plumbing work, electrical work and civil work of the college. The college website is updated periodically.

To segregate dry waste and wet waste, separate dustbins are placed in all corners and classrooms. The entry and exit of vehicles in the parking area is monitored by security. To utilize the auditorium for cultural event, a request letter is given to the management through Principal for approval. Under the supervision of physical education director, the training and use of sports facilities takes place in the Sports Complex. Purchase of software, hardware and up gradation are taken by system administrators. The stock verification in the laboratories and physical verification of infrastructure shall be carried out periodically by stock verification committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=50

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

35

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.saradavilas.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is one of the most active body in the college. It organizes various sports, cultural and literary activities. To provide opportunities for students to execute their ideas, student forum will be framed. This student forum includes 13 undergraduate students and 4 postgraduate students. The Principal of the College was the President of this Forum. The Vice President and Secretary will be selected among the members of the committee. The Inauguration of Student forum and Cultural committee was held on 16 February 2021 at 11:00 AM in the College auditorium. Various activities were organised under the banner of the student forum.

Talented students will be identified and sent to University, District, or State level competitions organized by different institutions. The International yoga day was celebrated in a unique way (due to COVID -19 pandemic) by organizing "Best scientific yoga posture competition" on 21 June 2021 through Online mode. 10 students participated in the competition and three students were awarded prizes for their best Scientific Yoga Postures. Best out of waste competition was organized on 22nd July 2021. To inculcate universal values, student council also celebrated Independence Day, Kannada Rajyothsava and Teachers day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution is planning to have a registered alumni association for the forthcoming year. Due to covid crisis alumni association meeting was not organized during this academic year. Few of our alumni have contributed in the form of cash for various

endowment academic excellence awards for meritorious students, few alumni members have voluntarily guided our students and shared their knowledge during the covid pandemic through webinars. Alumni association of our institution is grateful for the contribution of our alumnus Shri Poornapragya, alumni member of Sarada Vilas College who is also a member of IQAC and Dr. Naveen Sharma G.V., Head, Research and Development, Nuziveedu Seeds, Hyderabad, who are actively participating in various programs for motivating and guiding our students through webinars and other activities. Shri Poornapragya is an alumni member of Sarada Vilas College who is also a member of IQAC, who actively participates in all IQAC related work and organizes meet with all students by engaging them with several activities. Also many students of Sarada Vilas College who have qualified NET and SLET Examination serving as Assistant professors in the College are the biggest source of motivation for the current students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the College are as follows:

Vision

To be a premier degree college and Centre of Excellence in Higher Education producing global quality graduates with social commitment in the service of the society.

Mission

Providing value based education, nurturing scientific temper, sharpening creative ability and developing all round personality of the students of all sections of the society.

The institution has a very well thought appointment process. Further, through Human Resource Development and Management Cell, the institution has mechanism for the professional development of its employees.

To cater to the existing social needs, institution has introduced a four year B.Sc (Hons.) course in data science and artificial intelligence. Further, the college has initiated steps to start a skill development centre which seeks to offer several skill development and enhancement courses.

College is happy to see that every year many of the students from our college go on to peruse higher education and also to jobs. Few of the students of our college participate in state and national level sports competitions. Students are also encouraged to participate in various co-curricular competitions happening at various levels and many students have grabbed prizes in those competitions.

File Description	Documents
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=1
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sarada Vilas College comes under the umbrella of Sarada Vilas Educational Institutions which comprises of Governing body. The governing body works for overall development of the Institution and guides the Principal. Further decentralization is through the formation of various committees and the Principal serves as the head of all the committees.

Each of the committee conducts meetings and plans the activities

and executes them on time in consultation with the Principal. The governing body and Principal conduct periodic meeting to fine tune the institutional activities.

Case Study of decentralization process

The duty of the time table committee is to prepare the time table for the entire college every semester. Time table committee accomplishes this task in a participative manner. The heads of all departments will be involved in the process. Time table committee collects the requirement of each of the department - the number of teaching hours in a week which they calculate based on their syllabus. On receiving the requirements of each of the department, the time table committee works on the same and prepares a draft time table is sent to each of the department for verification. Once verified, the time table will be finalized by the committee.

File Description	Documents
Paste link for additional information	https://www.saradavilas.com/tempfold/Organogram-2020-2021.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans and deployment:

1. To increase the number of permanent (aided) teaching staff member.

Deployment: In the month of July 2021, six permanent staffs have been recruited.

2. To make better utilization of the existing infrastructure

Deployment: In order to make better utilization of the spaces in the building, the central office was shifted from its previous place to the existing place, thereby creating a scope for better utilization of the previous space and the space around it.

3. To work for the social cause

Deployment: This has been strategically carried out through the units NCC and NSS.

a. In this year, through NSS, the college adopted a village named Kellahalli near Mysore.

b. The NCC unit of our college extended its hands in supporting the Covid related work in the district. The various works in which our NCC cadets involved are as follows:

- NCC Cadets assisted the officials in the war room (Covid) for fifteen days in the months of April and May.
- NCC Cadets of our college created awareness on the importance of getting vaccinated.

c. Sarada Vilas College has adopted Indian Flapshell Turtle for a period of One year at Sri Chamarajendra Zoological Gardens, Mysuru.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.saradavilas.com/tempfold/Strategic-Plan-2020-2021.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sarada Vilas College comes under the umbrella of Sarada Vilas Educational Institutions which comprises of a Governing body. This governing body is headed by the President and comprises of Honorable Secretary and other council members. The Principal of Sarada Vilas College is guided by the management in various aspects. Appointment of the staffs on permanent basis will be made as per the Government policies. The management has its own procedure for the appointment of staffs on temporary basis and it also has framed its own service rules. Following are the procedure and service rules followed for the appointment of staffs:

- The governing body meeting will be called and an approval

regarding the appointments will be taken.

- A newspaper advertisement will be called reading the vacancies available.
- Applications received from will be scrutinized based on various criteria and a list will be prepared based on merit.
- An interview committee will be formed to conduct interview and to recommend.
- Salary for the selected candidates will be fixed on the basis of Qualification and experience.
- Management recruited will be under probation for one year. Upon satisfactory performance their appointment will be made regular.
- Management recruited staffs are also entitled for various benefits like PF, ESI, Earned leaves and Casual leaves.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.saradavilas.com/DynamicPages/IOSCmenufiles/?pkid=7
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Employees co-operative society (registered) in the campus gives several welfare schemes for all the staffs (both teaching and non-teaching). Each employee is a share-holder in this society. The society provides stationaries at discounted rates. It also provides loan facilities to the staffs at the reasonable interest rates.

Apart from these, we have PF facility for the management appointed employees where equal contribution towards PF will be made by employee and the management. We also have ESI facility for the management appointed employees. Further, festival advances would be given free of interest for our employees (both permanent and management appointed). Also institution provides uniform for non-teaching staffs. Apart from these, as mentioned in the appointment order copy, employees will be entitled for Earned leave and Casual leave facilities.

Teaching

Non-teaching

PF, ESI, EL, Credit Cooperative society, Casual Leave, Festival advance

PF, ESI, EL, Credit Cooperative society, Casual Leave, Festival advance

Also, during the admission process, college reserves certain seats for the wards of the teaching and nonteaching staffs of the institution. Further, college encourages its teaching faculties to participate in various professional development programs by supporting them financially.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has got an internal appraisal system for assessing the performance of a teaching staff with respect to various factors. This appraisal mechanism gives feedback to both the concerned staff as well as institution and helps in betterment of the performance. This also serves as criteria for deciding the promotions, salary hikes of the individual employee and also for declaring probation. Each of the teaching staff is given with an appraisal form (attached) to be filled where in the teaching staff gives information about the workload, result statistics and so on. The Principal, who serves as the supervisor, writes his/her opinion about the same staff on the following areas:

- Punctuality
- Conducting tests
- Assigned work done
- Behavior

Apart from this, the permanent staffs fill an appraisal form (attached) to be submitted to the government. That appraisal form covers various areas ranging from contributions to classroom teaching practices to research activities.

Along with the above reflections and supervision by the Principal, Feedbacks will be collected from final year students at the end of each academic year about the concerned teaching staffs.

The collected feedback from the students will be analyzed and the

analysis also serves as a feedback for the teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a separate audit section which catersto the day to day expenses and billing using Tally software. The financial assistance given to each department for the financial year will be accounted by the audit section. On a monthly basis the accounts details will be sent to the accounts manager appointed by the Management of the institution. At the end of financial year, we will submit the account details to the chartered accountant appointed SVC central office and collect the audit report.The collected audit report will be cross verifies once. If there are any objections or doubts, the principal, the audit section of the college and the Chartered Accountant sit together to resolve the objections.

Also the college undergoes government audit done by an auditor appointed by the Joint Directorate of Collegiate Education.If there are any objections in the audit report, the management, Principal and the audit section of the college sit together and discuss on the issue and try to resolve the objections raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

One of the strategies the college has been adopting from long time to mobilize is to encourage alumni members to donate funds or any material for the development of the college.

Some strategies that are followed for the mobilization of funds are:

1. By starting new programs, courses, and training schemes, as well as collaboration with the industry.
2. Alumni and philanthropists are encouraged to donate significantly to the college. This year, the college has written letters to several alumni members requesting them for donations.
3. To the greatest extent possible, trying to attract government / private grants and CSR funding

The institution's Board of Management and Finance Committee have instructed the college to ensure - optimum usage of assets, such as land, buildings, equipment, cars, furniture, and other items that are now in place or will be generated in the future. Considering inputs from the Department Heads, members of Board of Governing Council and the management, the budget is prepared, funds are allocated and utilized as per the budget. Any over/under utilizations of funds is looked into and appropriate measures are taken to rectify the same by reallocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

One of the well thought mechanisms IQAC has introduced for assurance of quality is the student mentoring system. Every teaching faculty will be given the responsibility of mentoring 30 students. Each mentor will maintain a diary which contains various personal as well as counselling information about students.

Other mechanism that has been in practice is the Feedback mechanism. IQAC designs the feedback forms and encourages each of the Department to collect feedback from students and to analyze those feedback.

ACTION PLAN OF IQAC (2020-21)

- Increasing the strength of permanent staffs.
- Arranging invited talks by the eminent scholars.
- MoU with other colleges and organizations.
- Clean campus drive.
- To organize national level conferences and webinars.

OUTCOME

- Six permanent staffs have been appointed in the month of July (aided posts).
- Our College has made three MoUs in this period: MoU with an NGO named "Youth Seva", MoU with ICT Academy and an MoU with Sri. H. D. Devegowda Government First Grade College, Paduvalahippe, Hassan.
- As a part of clean India program, the NSS and NCC units of our college involved the students in cleaning the campus.
- Totally 24 academic programs were conducted during the year which include webinars/invited talks/induction program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

We describe few of the mechanisms IQAC is following for reviewing the teaching-learning process:

- **Mandatory process:** Students are assessed on a continuous mode through various ways like internal tests, seminars, assignments, field visits, practical skills, quizzes, poster presentations and so on. The performance of students in these assessment tasks give teachers a constant feedback about the progress of the students which are recorded systematically.
- **Mentoring system:** IQAC has established student mentoring system. Faculties will be given responsibility of mentoring 30 students each. The mentors conduct counseling for the students periodically and record the same.
- **Tracking student progress:** At the end of each semester, IQAC analyzes the results of the students.
- **Feedback mechanism:** At the end of each year, IQAC collects feedback from students on every concerned teacher. Students give their feedback on those teachers with respect to various parameters. The feedbacks are analyzed and serve for betterment of teaching learning processes.
- **Academic audit:** Academic audit committee which comprises of both external and internal members, under the guidance of IQAC, conducts academic audit every year. The committee collects audit reports from all the departments and these reports will be verified. At the end a consolidated audit report will be prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

C. Any 2 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://saradavilas.com/tempfold/Annualreport2020-2021.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's Grievances Redressal Committee: To promote gender equality and women empowerment.

a. Safety and Security

- **Security checkpoints at all campus entries and exists:** To be vigilance in the campus and to have security at every checkpoint.
- **Rotational duty by all faculties for discipline:** A committee is being formed in the institute to maintain discipline and also to have secured environment for students.
- **Implementation of Anti-Ragging/smoking committees** to maintain and implement anti-ragging/anti-smoking in the campus.
- **A clean campus:** Housekeeping are appointed to maintain cleanliness in the campus.

b. Counselling:

- **Formal and informal avenues for counselling male and female students :** A mentor is allotted 30 students.
- **Entrance exam counselling :** Students will have an opportunity to know about their future.

- Career guidance counselling : to guide students for their better future.

c. Girls resting room: the college maintains separate rooms for resting and recreation among girl students.

d. Child Room: This is provided by keeping in view of working women.

e. Any other relevant information:

- Suggestion and Compliant box: students can give suggestions or file complaints against unfair practices.
- Gymnasium and Playground: To maintain the health and wellbeing of students.

NAAC

File Description	Documents
Annual gender sensitization action plan	<p><u>Objectives- To investigate and review complaints or grievances of students and faculties. To create awareness of availability of members for students and faculties to report grievances. To investigate the cause of grievances. To ensure effective solution depending upon the gravity of the situation. The grievance committee takes care of the following Complaints of the student, from the Scheduled Castes, the Scheduled Tribes, other backward classes, minority or disabled categories. Non publication of prospectus/ broacher as specified. Denial of quality education as promised at the time of admission. Publishing any information in the prospectus, which is false or misleading and not based on facts? Delay in conduct of examinations beyond that specified in the academic calendar. On provision of student amenities as may have been promised or required to be provided by the institution. Non transparent or unfair evaluation practices. Minutes of the meeting held on 6th September 2021 at the A V Hall to solve the grievance faced by the students. The major problems faced by the students during 2020-21 were related to the new mode of education (online mode). Each student had a different issue depending upon the place of his/her stay. The committee tried to solve these issues so that all students were not denied of their basic education. Notes for the exam were given immediately, so they can understand it much better during the online mode. With the cooperation of students and faculty members all these problems were amicably solved and the college obtained good results. The class representatives were taken into confidence and the college put one representative in</u></p>

	<p><u>each group to monitor any issues which was brought to the committee immediately. The committee analyzed the problems and gave solutions to it. Few students had problem related to drinking water facility. This problem was solved by the institution by installing a RO plant inside the college campus. Few students complained about the hygiene of the washrooms. This problem was also solved by appointing a new set of housekeeping staff to cater the same. Extension of lunch time was difficult, since teaching staff and students were allotted the same duration. Hammering sound was caused because of renovation work was in progress, which was also resolved. The committee looked into each minute detail and resolved all the grievances faced by the students.</u></p>
<p>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information</p>	<p><u>Safety and Security Security checkpoints at all campus entries and exists: our institution in order to be vigilance and also in the interest of protecting girls in the campus have maintained security at every checkpoint. CC camera is being adopted for extensive surveillance monitored 24x7 in the campus: one of the measures initiated by the institute to have extensive surveillance in protecting the students as well as employees CC cameras are being adopted which is at work 24x7 in the campus. Rotational duty by all faculty members for discipline and security: a committee is being formed in the institute to maintain discipline and also to have secured environment for students. Members of faculty on rotation will be in the campus monitoring students. They will guide students who will be in the corridor to move to the library to manage their time effectively. The team will always look that there will be no chaos in the campus and maintain conducive environment in the institution.</u></p>

Strict implementation of Anti-Ragging, Anti -smoking and areas specified mobile free campus: a committee is being formed in the institute to maintain and implement anti-ragging, anti-smoking in the campus. They also look that there will be no usage of mobile phones by students in the specific areas like near and in the Principal chamber, Dean chamber, HoD's Room. Students are strictly advised to wear mask in the campus: Every day when the students enter the campus, members of faculty in the discipline committee will also look after the health of students by seeing and advising students about the advantage of wearing mask in the campus.

The campus is kept clean: "Health is Wealth" - the institution believes cleanliness will lead to good health. So institution has appointed housekeeping to maintain cleanliness in the campus. In order to keep the campus clean, they are instructed to clean the restrooms (toilets) and also all the corridors twice in a day. To keep up the health and hygiene of the students, vaccination drive was organized in the campus: the institution, under the flag of NSS, had organized vaccination drive to keep up the health and hygiene with equality of girls and boys.

b. Counseling: Formal and informal avenues for counseling male and female students for academic and other issues/ problems: A mentor is allotted 30 students. A book is maintained to record the students details. Here a mentor will meet students periodically and guides them. The book also contains the progress of the student. Entrance exam counseling is being provided to students: Students, who have joined Sarada Vilas Institution, will have an opportunity to know about their future. Programmes will be conducted to make students understand to what stream they have to go further to carve their future. In this regard

Department of Commerce, have counseled students regarding entrance examination for PG courses by taking free coaching classes. Career guidance counseling is provided to guide students for their better future. In this regard our college had organized webinars namely: Date: 24/06/2021 - Topic - Road ahead for Graduates of today

-
Resource Person: Thirumalesh, Personality Development Trainer. Date : 26/06/2021 - Topic - Transition into the corporate world - Challenges - Resource Person : Sri Ananth Ravi , Business Mentor , Former President , Reliance Industries c. Girls resting room: the college maintains separate rooms for the rest and recreation among girl students. The common room is provided with chairs, tables, and a bed to take rest. The common room has attached washroom facilities incinerators for sanitary pad disposal. The girls common room has a peon deployed for its maintenance and surveillance. d. Child Room: a child room facility is being provided by the Institution. The members of faculty have the opportunity to bring their wards and make them stay in the campus during working hours. This facility is being provided keeping in view of working women. e. Any other relevant information: Suggestion and Compliant box: Female students can give suggestions or file complaints against unfair practices. These are situated in every academic block to encourage students to raise their voice against discrimination. Gymnasium and Playground: situated in the campus to maintain the health and wellbeing of students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

C. Any 2 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution in view of maintaining clean environment encourages students to take part in environment management activities such as Swacch Bharath Abhiyaan. The students of our college are actively involved in the cleaning activities on the campus.

- Waste disposal includes the activities and actions required to manage waste from its beginning to its final disposal. This includes the collection and disposal of waste.
- Solid Waste Management: The Canteen wastes, paper and plastic are the types of solid waste produced in the campus. One side papers are reused for internal communication. Other types of Waste are collected in bins at campus and disposed off. Housekeeping team has been appointed to maintain the solid waste in the campus.
- E-Waste Management: Institution has also taken steps for disposing of old and out dated electronic items such as monitors, keyboards, etc. as these materials contain hazardous materials. Students are also made aware about E-Waste Management system in the campus. So, for this, institution has made an arrangement to collect this E-Waste and hand it to those vendors who collect from the institution.
- Waste Recycling System - By adopting Vermicomposting technology, Green waste management is initiated by the department of Zoology in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Geo tagged photos are uploaded in any other relevant information file
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has taken many initiatives in providing an

inclusive environment. Students are given more opportunities to carve themselves in colours as the institution believes in equality of all cultures as it is evident that students belonging to different caste and religion are studying without any discrimination. With great dedication the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan are celebrated in the campus.

The institution organizes Youth and Cultural festival to build a nation of youth who are morally responsible and noble in their attitude. Several events are being organized by the institute to build and promote an environment for ethical, cultural and spiritual values among the students and staff. To develop the emotional and religious feelings among the students the college organizes orientation and induction programme, Biodiversity day, Yoga day and Youth day to generate the feeling of oneness and social harmony. NSS and NCC Units of our college participate in various programmes related to social issues.

Further, in addition to academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sarada Vilas College initiates to organize various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.

On 26th November, Constitution day was celebrated at Sarada Vilas College campus. The chief guest narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life.

Every year Republic day is celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Independence day will be celebrated every year to highlight the importance of struggle for freedom.

students are educated about the usage of plastics, how it is hazardous and are advised not to use plastic.

Students in the campus are also made aware about how to save energy. They were informed about the many ways few to list were by turning off unnecessary lights, use of natural lights where necessary, switch off the running fan when not in use and unplug unused electric appliances. So by doing so they can save energy and avoid wastage.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sarada Vilas Institution celebrates National and International commemorative days:

Republic day- The institution celebrates Republic day every year. The celebration includes the hoisting of national flag and spreading nationalism.

Independence Day is celebrated with great enthusiasm. On this day, parades and flag hoisting is organized.

Gandhi Jayanti is celebrated to understand the ideology of our great leader Mahatma Gandhi. It is served as great initiative in making students a responsible citizen.

International Yoga day: Physical Education Instructor will organize the yoga camp and an awareness is created amongst students that how Yoga embodies unity of mind and body.

National Voters Day is celebrated on 25th January. Students are given awareness on their duties and rights as a loyal citizen. Students are being guided to register themselves and to have the voters ID which serves for the purposes such as buying and also how it serves as a Travel Document.

Women Day Celebration -women's day is celebrated at the department level where the Head of Department arranges a small get together for females in the college.

Celebrating International animal rights day in the campus:
International animal rights day is celebrated on 10th December. Students are given awareness about animal rights.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Service and commitment have marked the growth of Sarada Vilas Institution.

1. Title: COVID -19 Relief Fund

Objectives:

To help people who are suffering from COVID-19.

The Context:

The institution has sensitized the COVID-19 situation and initiative was taken by employees expressing solidarity with the people to fight COVID - 19 as well as to reach out and support to the best of their ability.

The Practice:

Sarada Vilas Institution has donated Rs. 85,353 to the Chief Minister's COVID -19 Relief Fund.

Evidence of Success:

It has helped to distribute hygiene kits; food & medical supplies extend emergency relief.

Problem Encountered and Resources Required

As the fund is given to chief ministers COVID 19 relief fund, problem encountered and resources required will not be known.

2. Title: Vaccination Drive

Objectives of the Practice:

To protect students of our institute and institutes of in and around Mysuru from potentially deadly diseases.

The Context

Our institute had taken the initiative to protect the students. On this, institute had officially launched its COVID-19 vaccination drive with approved vaccine- Covaxin.

The Practice:

Institution has administered 2000 vaccine doses.

Evidence of Success: All the students from the institution participated actively and made the event the success during the pandemic situation.

Problem Encountered and Resources Required

- The vaccination drive was a successful as students took part in this drive to get them vaccinated. As a result, no problem was encountered.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sarada Vilas College believes in providing innovative environment and opportunities for educating students in blending the wisdom of traditional education, with a practical expertise.

As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Most of our students are from rural areas & poor background, but they are not poor in talent, knowledge and humility. Our college staffs identify their talents and encourage them as per our mission

statement. So, to cater to the needs of those people our college has also provided fee concession.

The institute aims at instilling a sense of self-discipline and accountability among students and developing a respect for democratic, ethical, and moral values.

Our students are equipped with a relevant skill sets to put theories into practice. College has inculcated the power of technology by conducting classes through online, online assessments, continuous evaluation processes, which builds confidence to our students.

College also takes care of the students' engagement in research activities through project work and other research related ventures like paper presentations, participation in conferences/seminars/workshops, etc. Teaching-Learning and Evaluation Process of the college has been supported with conducive educational atmosphere and moderate infrastructural facilities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the effective delivery of the curriculum as the most important curricular aspect. The college follows the curriculum prescribed by the university through its Board of Studies. Many faculty members have worked in the board of studies and their sub committees, which has contributed to the curriculum development. The college prepares an action plan to ensure effective curriculum delivery through its systematic plan. The college prepares its Academic Calendar and Time Table. The college follows the Academic Calendar issued by the University. The Principal monitors the effective implementation of the calendar through meetings. The teaching plan is prepared by every faculty member at the beginning of the academic year. Periodic meetings are conducted in each department by the HOD's to ensure curriculum delivery. For effective delivery of curriculum, student seminars, field visits, industrial visits are done. The college encourages the faculty to participate in Faculty Induction Programme and refresher courses. The college also encourages the faculty to attend the meetings of BOS, BOE and related University assignments. The (CBCS) is implemented for the selection of elective papers for the students. NEP is introduced with two major components in the present curriculum. The college collects feedback from the students and analyze it.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.uni-mysore.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar for the conduct of CIE (continuous internal evaluation). The institution always believes in effective time management and timeliness. The IQAC prepares the final academic calendar in line with the

academic calendar published by the affiliating university to refer to tentative date of university practical and theory exams. The finalized academic calendar is issued to each student, teaching and non-teaching staff and also on the institutional website. Based on the academic calendar, all the faculty members prepare lesson plans and ensure unit-wise completion as per internal assessment test dates. Faculties must strictly adhere to the academic calendar. For any deviation, proper alternate arrangements are done which are also noted in the attendance register. The Institution sticks to the academic calendar published by the University for Respective Courses which allows the teachers and the students to space out their teaching and learning assessments. The continuous internal evaluation is assessed at two levels by the college. The college concerning the university guidelines holds two theory internal tests for the students and one practical internal test. Finally, the marks are uploaded in the University online portal. This process is followed for UG and PG Programs. The university declares the result.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=51

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

32

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

32

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of society like Moral Values, Human Values, Professional Ethics, Ethical Values, Gender Equality and Environmental Awareness, which are an inseparable part of our curriculum. College has a Grievance Redressal Cell. Awareness about Environment is necessary for the protection of the biodiversity and the survival of human life. The college has been working on the development of the students and also on sustainability, Human Values and Ethics. The college teachers engage the students in various activities through Expert lectures, N.S.S. and N.C.C., programs. The students are also engaged in value-added programs to make them aware of responsibilities and professional ethics. Especially we are proud enough to state that we have not noticed any such major issues of Ragging and complaints from students about their harassment to date. Thus the college has a special arrangement to work on the issues relevant to Gender Equality and Environment. The college intend to generate Social awareness among the student resources. As Human Value the institution has adopted an endangered animal in Sri Chamarajendra Zoological Garden, Mysore. The institution has adopted the Indian flap shell Turtle.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year	
2	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
134	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

369

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

87

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The vision and mission of Sarada Vilas college is to provide an innovative educational environment, vivid opportunities and various experiences that enable an individual to enhance his/her scholarly pursuits, innovation and growth.

To have a growth and prosperity the college begins its academics with abridge course. The students who join the UG courses from different background will have to undergo abridge course. This course helps the teachers to identify the slow and advanced learners.

In supporting to the bridge course, the departments after the internal assessment test, will identify students who have scored less marks and slow learners. Later the special coaching classes will be conducted to improve those students in their academics. With this the college always strives to enhance the performance of its students.

Advance learners are given extra coaching for problem solutions so that they can excel better in problem solutions and score better marks. Previous years question papers are discussed with them. This gives them confidence to face the exam and score better marks.

Student seminars are conducted in all the departments, to encourage and remove the fear of speech from the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1007	54

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The study tour has been organized from the Department of Botany and Zoology in the year 2020-2021 for 5th semester and 2nd semester students as a part of curriculum. Both faculty members and 5th sem and 2nd sem students ardently visited kukkarahalli lake on 5th August 2021, where they gained knowledge in botanical sciences and plant collection. The students learnt about bird fauna of the lake and prepared a checklist of the birds prevailing in the lake. Furthermore, the faculty along with the 5th semester CBZ students call upon the department of Horticulture, kukkarahalli division, Mysuru to study plant propagation techniques and nursery management methods on 23rd December 2021. This field trip enhances the students knowledge especially with those of rural background. On the other hand, the faculty of Zoology along with 6th semester B. Sc CBZ students ardently visited to the Karnataka State Pollution Control Board, Mysore to learn about pollution status in Mysore, on 18th August 2021. 5th semester CBZ students are also flanked to study flora and fauna of Mysore Zoo (Sri Chamarajendra Zoological garden) on 5th February 2021 as it has been prescribed by the University of Mysore for the B. Sc courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communications technology help in using advanced technology by all the faculty members in the classes

for effective teaching.

The academic plan, lesson plan, lab manual, question bank with solutions are being made available during the initial stage of the semester and will be implemented by the concerned faculty in the respective departments.

The faculty members are using multimedia teaching aids like LCD projectors, PPT presentation for teaching-learning process. Among the various reforms brought in the college, the up gradation of teaching methodology and pedagogies. The top most priority and the effort has been put to consider the advantages to innovate the young minds.

The faculty members are being encouraged to use online education tools presented by NPTEL, MOOCS and others.

On-campus and off campus e- learning resources are provided to the students and to faculty members in order to access study materials at their comfort.

The students are encouraged through participative learning methods like case study, group discussions, PPT's (by the students).

All departments conduct seminars, workshop and guest lecturer on the new updates and development in the core area of the subject for the achieving effectiveness in the teaching -learning process of the faculty members and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.saradavilas.com/tempfold/ICT2_0202021.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

261 years 5 months	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The student assessment is a continuous evaluation system of the curricular activities. The academic calendar will be prepared and strictly adhered for all activities including the internal assessment test. The format of IA test and assignment is enlisted in the academic calendar of the college. The two IA tests are conducted per semester namely: C1 & C2. The IA related information will be communicated through college notice board and the college website.</p> <p>The HODs and faculty are giving the information about the syllabus for IA test. The continuous assessment of the students is done by monitoring the attendance, assignments, project works, seminar and viva-voce. The valuation is done by the respective subject teacher within a scheduled time and the details are communicated to the students in time.</p> <p>The IA books are distributed to them and interaction session will be held. All the records of attendance and IA marks, question papers, valued books will be maintained in the departments by the respective teachers for the future reference. Remedial classes are conducted for slow learners, absentees and students who participated in sports, NSS and placement interviews. Model exams paper are prepared and given to students as assignment for exam preparation.</p>	
File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Sarada Vilas College follows a transparent, time-bound and efficient method in internal examination related grievances.

Two internal Assessment test, assignments, unit tests are conducted.

a) Unit Test- Each faculty after a module, schedules a unit test. With this the slow learners will be identified and are given special attention to improve their performances. After the unit test, the solutions are provided to the students to maintain transparency in assessment of test.

b) Internal Assessments (Test -1 and Test -2)

The IA tests are conducted and the faculty evaluates the papers within a week of conducting test, the evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student if required by the student.

c) Assignment -Assignment for all the subjects is given on a decided date by the departments and the collection of the assignments will be done on specified submission date.

d) Activities- The concepts in the chapters will be assigned to the students. Students have to make the models in KG card boards and submit it to the departments. With these systems in place, SVC very well exhibits transparency in the mechanism of dealing with grievances related to the internal assessment examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Previous studies have shown the need of reviewing and analysing education policies in order to improve educational reform and

implement a systematic educational intervention. The new reformed education strategy offers more incentives and opportunities for young people to explore their future options. The national education policy has given students a broad range of opportunities in a variety of fields. One can select a subject of interest and receive one major and one minor subject. Previously, a student may complete the four-year course on his or her own schedule. He or she has the option to drop out of the programme at any time during the four-year period.

- After completing the one-year programme, students will receive a certificate.
- After two years, you'll receive an advanced diploma.
- After three years, you'll get a bachelor's degree.
- After four years, a bachelor's degree with research.

The course's completion qualifies the student for a variety of professions in many industries. An undergraduate course is constructed in such a way that a student can get knowledge in three related disciplines and pursue any of them further in his education. The course leads to a Postgraduate degree, where they can gain more information.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.saradavilas.com/tempold/LearningOutcomes2020_2021.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated through a well established institutionalized structure and process. Level of Goal attainment is sought to be achieved via direct and indirect

evaluation process.

Direct evaluation is of two types- 1. Formative assessment and 2. Cumulative assessment.

Formative assessment is by internal assessment tests, seminars, group discussions and case studies.

Cumulative assessment is by theory exam, practical exam and Viva-voce examination.

The indirect evaluation is based on the feedback process. The feedback received from all the stakeholders is reviewed comprehensively along with the final result analysis. This leads to an effort towards a redesigning of Programme and courses.

There is a mechanism of continuous interaction and feedback from alumni and the employers. These are discussed in the meetings of the Department heads and suitable suggestions are made for consideration of Boards of Studies. The BoS will then work on the redesigning of program structure and courses. These are further reviewed annually in the meetings of the respective Faculty and the Academic Council of the University of Mysore which will then be circulated to the college for implementation.

The outcome and goal attainment process is explained in the attached chart:

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.saradavilas.com/tempfold/ProgrammeOutcomes20202021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

298

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.saradavilas.com/tempfold/Annualreport2020-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.saradavilas.com/tempfold/Student_Satisfaction_Survey_form_2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

151900 (Endowment Cash Price)

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and

non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

24

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A report on NCC, youth Red Cross activities - 2021: Covid vaccination awareness Jatha- NCC cadets of Sarada vilas college and 13KAR BN NCC created the awareness on the importance of taking vaccination against covid-19 by taking out a "Jatha" on 14-april-2021 at 10:30 am from college premises. COVID-19 war room activity organised by Mysore district office -13 KAR BN NCC and our college 15 cadets assist the COVID-19 war room. The main aim of this was to give the guidance for medicine , ambulance service etc during COVID-19 infectious persons. This was supervised and under the guidance of deputy commissioner, Mysore district office. This was conducted from 10-05-2021 to 24-05-2021. International day of yoga 2021 to be observed on 21 June 2021 carries the theme "yoga for well- being" . NCC cadets of our college 13 KAR BN jointly organised the demo of different asana in yoga in online. World environmental day 2021 was celebrated by NCC cadets and youth Red Cross students . The theme of the world environment day is "Ecosystem restoration" dated 5 June 2021. NCC and youth red cross society students donated 4 bottles of blood in Manipal hospital, Mysore, led by

senior cadet Sri. Manoj. S. N.(25 NOV 2021)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

635

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total land available is 10 acre and total floor area of the Building is 32,494 sq.ft. To conduct theory classes, 21 lecture rooms are available in the college. All classrooms are well furnished and ventilated. The total number of Laboratories is 12. To promote effective teaching and learning, the classrooms and laboratories are equipped with ICT tools like LCD projectors and Smart boards. The college has a fully furnished and well-maintained Seminar Hall with a seating capacity of 150 students. It is also provided with audio visual aids. This can be used to organize Special lectures and Seminars. The computer centre with internet facility is available in the college. The library is spread over 3163 sq. ft. and has the seating capacity of 70 students and Staff. To support in all aspects of studies and research, the library is stocked with large number of books, Journals and online resources. The parking space with protective shed is provided to all Staff members and students to park their vehicles. To ensure the safety and security for all stakeholders, the campus is under CCTV surveillance. The Ramps were constructed for differently abled students. Potable drinking water facility is available in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities:

The major cultural events are organized at the college auditorium. The auditorium is provided with audio- visual facilities, adequate light and sound facilities with a seating capacity of 750 students. To provide uninterrupted power supply during the programs, the auditorium has a generator.

Sports and Games:

The campus has adequate facilities for sports and games. Games and sports like Volleyball, Throw ball, Kabaddi, Cricket, Football etc., have suitable field inside the campus. The students who want to take part in the competitions like intercollegiate, inter university will be given priority to take advantage of these facilities. The campus has various outdoor courts and fields. It has 200-meter athletic track for regular practice. Semi indoor badminton court is constructed inside the college premises.

Gymnasium:

The gymnasium is well equipped with 4 fitness equipment: machine, 1 leg press, 1 leg extension, 1 seated chest press, butterfly set, and 1 set of dumbbells from 2.5kg to 10kgs.

Yoga:

According to national education policy, yoga subject is a part of academics. To conduct these classes, the college has a multipurpose hall where they are encouraged to practice yoga and can learn to perform Surya namaskar, Asanas, Pranayama and meditation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=40
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3813865

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The process of Library automation is under process

Plans:-

- Procurement of Hardware parts and installation for

Library automation.

- Set up of LAN connections for easy delivery and access of documents information.
- Library collection/ Documents bibliographical data entry for catalogue and classification.
- In-house Maintenance for proper retrieval of entered data.
- Installation of one desktop for accessing and retrieving automated documents information through Online Public Access Catalogue (OPAC) system by the library users.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,49,502

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college have 3 internet connections of 300 Mbps speed, 150 Mbps and 100 Mbps and the entire college campus is enabled with Wi-Fi access. The computers in the college have UPS Backup. The computer labs, classrooms and seminar halls are equipped with an LCD projector and public address system. All the departments have a separate printer facility.

The institution has a total of 84 computers including computer lab, mathematics lab, and language lab with a Dell server. The college is having its own website with regular updates. The whole college is interconnected with local area network. Separate computers and printers are provided for each office staff. MATLAB and Maxima software are used in mathematics lab, oral talk is used in Language lab and the computer lab has Turbo c++, Tex maker, Python, Page maker, java and SQL.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saradavilas.com/DynamicPages/DynamicPage/?prd=66

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5487343

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To provide ample infrastructural facilities for effective teaching and learning, the institution has various policies and procedures. The Principal is monitoring the maintenance and utilization of all facilities like library books, department books, equipment's, ICT enabled classrooms, auditorium, ground and gymnasium by forming various committees. Every committee has a convener and 5 to 6 faculty members.

The maintenance of cleanliness in the campus is done on a regular basis with housekeeping logs. The management has appointed the site engineer to look after the timely maintenance of plumbing work, electrical work and civil work of the college. The college website is updated periodically.

To segregate dry waste and wet waste, separate dustbins are placed in all corners and classrooms. The entry and exit of vehicles in the parking area is monitored by security. To utilize the auditorium for cultural event, a request letter is given to the management through Principal for approval. Under the supervision of physical education director, the training and use of sports facilities takes place in the Sports Complex. Purchase of software, hardware and up gradation are taken by system administrators. The stock verification in the laboratories and physical verification of infrastructure shall be carried out periodically by stock verification committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=50

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.saradavilas.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is one of the most active body in the college. It organizes various sports, cultural and literary activities. To provide opportunities for students to execute their ideas, student forum will be framed. This student forum includes 13 undergraduate students and 4 postgraduate students. The Principal of the College was the President of this Forum. The Vice President and Secretary will be selected among the members of the committee. The Inauguration of Student forum and Cultural committee was held on 16 February 2021 at 11:00 AM in the College auditorium. Various activities were organised under the banner of the student forum. Talented students will be identified and sent to University, District, or State level competitions organized by different institutions. The International yoga day was celebrated in a unique way (due to COVID -19 pandemic) by organizing "Best scientific yoga posture competition" on 21 June 2021 through Online mode. 10 students participated in the competition and threestudents were awarded prizes for their best Scientific Yoga Postures. Best out of waste competition was organized on 22nd July 2021. To inculcate universal values, student council also celebrated Independence Day, Kannada Rajyothsava and Teachers day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution is planning to have a registered alumni association for the forthcoming year. Due to covid crisis alumni association meeting was not organized during this academic year. Few of our alumni have contributed in the form of cash for various endowment academic excellence awards for meritorious students, few alumni members have voluntarily guided our students and shared their knowledge during the covid pandemic through webinars. Alumni association of our institution is grateful for the contribution of our alumnus Shri Poornapragya, alumni member of Sarada Vilas College who is also a member of IQAC and Dr. Naveen Sharma G.V., Head, Research and Development, Nuziveedu Seeds, Hyderabad, who are actively participating in various programs for motivating and guiding our students through webinars and other activities. Shri Poornapragnyais an alumni member of Sarada Vilas College who is also a member of IQAC, who actively participates in all IQAC related work and organizes meet with all students by engaging them with several activities. Also many students of Sarada Vilas College who have qualified NET and SLET Examination serving as Assistant professors in the College are the biggest source of motivation for the current students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the College are as follows:

Vision

To be a premier degree college and Centre of Excellence in Higher Education producing global quality graduates with social commitment in the service of the society.

Mission

Providing value based education, nurturing scientific temper, sharpening creative ability and developing all round personality of the students of all sections of the society.

The institution has a very well thought appointment process. Further, through Human Resource Development and Management Cell, the institution has mechanism for the professional development of its employees.

To cater to the existing social needs, institution has introduced a four year B.Sc (Hons.) course in data science and artificial intelligence. Further, the college has initiated steps to start a skill development centre which seeks to offer several skill development and enhancement courses.

College is happy to see that every year many of the students from our college go on to peruse higher education and also to jobs. Few of the students of our college participate in state and national level sports competitions. Students are also encouraged to participate in various co-curricular competitions happening at various levels and many students have grabbed prizes in those competitions.

File Description	Documents
Paste link for additional information	https://www.saradavilas.com/DynamicPages/DynamicPage/?prd=1
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sarada Vilas College comes under the umbrella of Sarada Vilas Educational Institutions which comprises of Governing body. The governing body works for overall development of the Institution and guides the Principal. Further decentralization is through the formation of various committees and the Principal serves as the head of all the committees.

Each of the committee conducts meetings and plans the activities and executes them on time in consultation with the Principal. The governing body and Principal conduct periodic meeting to fine tune the institutional activities.

Case Study of decentralization process

The duty of the time table committee is to prepare the time table for the entire college every semester. Time table committee accomplishes this task in a participative manner. The heads of all departments will be involved in the process. Time table committee collects the requirement of each of the department - the number of teaching hours in a week which they calculate based on their syllabus. On receiving the requirements of each of the department, the time table committee works on the same and prepares a draft time table is sent to each of the department for verification. Once verified, the time table will be finalized by the committee.

File Description	Documents
Paste link for additional information	https://www.saradavilas.com/tempfold/Organogram-2020-2021.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans and deployment:

1. To increase the number of permanent (aided) teaching staff member.

Deployment: In the month of July 2021, six permanent staffs have been recruited.

2. To make better utilization of the existing infrastructure

Deployment: In order to make better utilization of the spaces in the building, the central office was shifted from its previous place to the existing place, thereby creating a scope for better utilization of the previous space and the space around it.

3. To work for the social cause

Deployment: This has been strategically carried out through the units NCC and NSS.

a. In this year, through NSS, the college adopted a village named Kellahalli near Mysore.

b. The NCC unit of our college extended its hands in supporting the Covid related work in the district. The various works in which our NCC cadets involved are as follows:

- o NCC Cadets assisted the officials in the war room (Covid) for fifteen days in the months of April and May.
- o NCC Cadets of our college created awareness on the

importance of getting vaccinated.

c. Sarada Vilas College has adopted Indian Flapshell Turtle for a period of One year at Sri Chamarajendra Zoological Gardens, Mysuru.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.saradavilas.com/tempfold/Strategic-Plan-2020-2021.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sarada Vilas College comes under the umbrella of Sarada Vilas Educational Institutions which comprises of a Governing body. This governing body is headed by the President and comprises of Honorable Secretary and other council members. The Principal of Sarada Vilas College is guided by the management in various aspects. Appointment of the staffs on permanent basis will be made as per the Government policies. The management has its own procedure for the appointment of staffs on temporary basis and it also has framed its own service rules. Following are the procedure and service rules followed for the appointment of staffs:

- The governing body meeting will be called and an approval regarding the appointments will be taken.
- A newspaper advertisement will be called reading the vacancies available.
- Applications received from will be scrutinized based on various criteria and a list will be prepared based on merit.
- An interview committee will be formed to conduct interview and to recommend.
- Salary for the selected candidates will be fixed on the basis of Qualification and experience.
- Management recruited will be under probation for one year. Upon satisfactory performance their appointment will be made regular.

- Management recruited staffs are also entitled for various benefits like PF, ESI, Earned leaves and Casual leaves.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.saradavilas.com/DynamicPages/IQSCmenufiles/?pkid=7
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Employees co-operative society (registered) in the campus gives several welfare schemes for all the staffs (both teaching and non-teaching). Each employee is a share-holder in this society. The society provides stationaries at discounted rates. It also provides loan facilities to the staffs at the reasonable interest rates.

Apart from these, we have PF facility for the management appointed employees where equal contribution towards PF will be made by employee and the management. We also have ESI facility

for the management appointed employees. Further, festival advances would be given free of interest for our employees (both permanent and management appointed). Also institution provides uniform for non-teaching staffs. Apart from these, as mentioned in the appointment order copy, employees will be entitled for Earned leave and Casual leave facilities.

Teaching

Non-teaching

PF, ESI, EL, Credit Cooperative society, Casual Leave, Festival advance

PF, ESI, EL, Credit Cooperative society, Casual Leave, Festival advance

Also, during the admission process, college reserves certain seats for the wards of the teaching and nonteaching staffs of the institution. Further, college encourages its teaching faculties to participate in various professional development programs by supporting them financially.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has got an internal appraisal system for assessing the performance of a teaching staff with respect to various factors. This appraisal mechanism gives feedback to both the concerned staff as well as institution and helps in betterment of the performance. This also serves as criteria for deciding the promotions, salary hikes of the individual employee and also for declaring probation. Each of the teaching staff is given with an appraisal form (attached) to be filled where in the teaching staff gives information about the workload, result statistics and so on. The Principal, who serves as the supervisor, writes his/her opinion about the same staff on the following areas:

- Punctuality
- Conducting tests
- Assigned work done
- Behavior

Apart from this, the permanent staffs fill an appraisal form (attached) to be submitted to the government. That appraisal form covers various areas ranging from contributions to classroom teaching practices to research activities.

Along with the above reflections and supervision by the Principal, Feedbacks will be collected from final year students at the end of each academic year about the concerned teaching staffs.

The collected feedback from the students will be analyzed and

the analysis also serves as a feedback for the teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a separate audit section which catersto the day to day expenses and billing using Tally software. The financial assistance given to each department for the financial year will be accounted by the audit section. On a monthly basis the accounts details will be sent to the accounts manager appointed by the Management of the institution. At the end of financial year, we will submit the account details to the chartered accountant appointed SVC central office and collect the audit report.The collected audit report will be cross verifies once. If there are any objections or doubts, the principal, the audit section of the college and the Chartered Accountant sit together to resolve the objections.

Also the college undergoes government audit done by an auditor appointed by the Joint Directorate of Collegiate Education.If there are any objections in the audit report, the management, Principal and the audit section of the college sit together and discuss on the issue and try to resolve the objections raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

One of the strategies the college has been adopting from long time to mobilize is to encourage alumni members to donate funds or any material for the development of the college.

Some strategies that are followed for the mobilization of funds are:

1. By starting new programs, courses, and training schemes, as well as collaboration with the industry.
2. Alumni and philanthropists are encouraged to donate significantly to the college. This year, the college has written letters to several alumni members requesting them for donations.
3. To the greatest extent possible, trying to attract government / private grants and CSR funding

The institution's Board of Management and Finance Committee have instructed the college to ensure - optimum usage of assets, such as land, buildings, equipment, cars, furniture, and other items that are now in place or will be generated in the future. Considering inputs from the Department Heads, members of Board of Governing Council and the management, the budget is prepared, funds are allocated and utilized as per the budget. Any over/under utilizations of funds is looked into and appropriate measures are taken to rectify the same by reallocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

One of the well thought mechanisms IQAC has introduced for assurance of quality is the student mentoring system. Every teaching faculty will be given the responsibility of mentoring 30 students. Each mentor will maintain a diary which contains various personal as well as counselling information about students.

Other mechanism that has been in practice is the Feedback mechanism. IQAC designs the feedback forms and encourages each of the Department to collect feedback from students and to analyze those feedback.

ACTION PLAN OF IQAC (2020-21)

- Increasing the strength of permanent staffs.
- Arranging invited talks by the eminent scholars.
- MoU with other colleges and organizations.
- Clean campus drive.
- To organize national level conferences and webinars.

OUTCOME

- Six permanent staffs have been appointed in the month of July (aided posts).
- Our College has made three MoUs in this period: MoU with an NGO named "Youth Seva", MoU with ICT Academy and an MoU with Sri. H. D. Devegowda Government First Grade College, Paduvalahippe, Hassan.
- As a part of clean India program, the NSS and NCC units of our college involved the students in cleaning the campus.
- Totally 24 academic programs were conducted during the year which include webinars/invited talks/induction program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

We describe few of the mechanisms IQAC is following for reviewing the teaching-learning process:

- **Mandatory process:** Students are assessed on a continuous mode through various ways like internal tests, seminars, assignments, field visits, practical skills, quizzes, poster presentations and so on. The performance of students in these assessment tasks give teachers a constant feedback about the progress of the students which are recorded systematically.
- **Mentoring system:** IQAC has established student mentoring system. Faculties will be given responsibility of mentoring 30 students each. The mentors conduct counseling for the students periodically and record the same.
- **Tracking student progress:** At the end of each semester, IQAC analyzes the results of the students.
- **Feedback mechanism:** At the end of each year, IQAC collects feedback from students on every concerned teacher. Students give their feedback on those teachers with respect to various parameters. The feedbacks are analyzed and serve for betterment of teaching learning processes.
- **Academic audit:** Academic audit committee which comprises of both external and internal members, under the guidance of IQAC, conducts academic audit every year. The committee collects audit reports from all the departments and these reports will be verified. At the end a consolidated audit report will be prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://saradavilas.com/tempfold/Annualreport2020-2021.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's Grievances Redressal Committee: To promote gender equality and women empowerment.

a. Safety and Security

- Security checkpoints at all campus entries and exists: To be vigilance in the campus and to have security at every checkpoint.**

- Rotational duty by all faculties for discipline: A committee is being formed in the institute to maintain discipline and also to have secured environment for students.
- Implementation of Anti-Ragging/smoking committees to maintain and implement anti-ragging/anti-smoking in the campus.
- A clean campus: Housekeeping are appointed to maintain cleanliness in the campus.

b. Counselling:

- Formal and informal avenues for counselling male and female students : A mentor is allotted 30 students.
- Entrance exam counselling : Students will have an opportunity to know about their future.
- Career guidance counselling : to guide students for their better future.

c. Girls resting room: the college maintains separate rooms for resting and recreation among girl students.

d. Child Room: This is provided by keeping in view of working women.

e. Any other relevant information:

- Suggestion and Compliant box: students can give suggestions or file complaints against unfair practices.
- Gymnasium and Playground: To maintain the health and wellbeing of students.

File Description	Documents
Annual gender sensitization action plan	<p><u>Objectives- To investigate and review complaints or grievances of students and faculties. To create awareness of availability of members for students and faculties to report grievances. To investigate the cause of grievances. To ensure effective solution depending upon the gravity of the situation. The grievance committee takes care of the following Complaints of the student, from the Scheduled Castes, the Scheduled Tribes, other backward classes, minority or disabled categories. Non publication of prospectus/ broacher as specified. Denial of quality education as promised at the time of admission. Publishing any information in the prospectus, which is false or misleading and not based on facts? Delay in conduct of examinations beyond that specified in the academic calendar. On provision of student amenities as may have been promised or required to be provided by the institution. Non transparent or unfair evaluation practices. Minutes of the meeting held on 6th September 2021 at the A V Hall to solve the grievance faced by the students. The major problems faced by the students during 2020-21 were related to the new mode of education (online mode). Each student had a different issue depending upon the place of his/her stay. The committee tried to solve these issues so that all students were not denied of their basic education. Notes for the exam were given immediately, so they can understand it much better during the online mode. With the cooperation of students and faculty members all these problems were amicably solved and the college obtained good results. The class representatives were taken into confidence and the college put one</u></p>

	<p><u>representative in each group to monitor any issues which was brought to the committee immediately. The committee analyzed the problems and gave solutions to it. Few students had problem related to drinking water facility. This problem was solved by the institution by installing a RO plant inside the college campus. Few students complained about the hygiene of the washrooms. This problem was also solved by appointing a new set of housekeeping staff to cater the same. Extension of lunch time was difficult, since teaching staff and students were allotted the same duration. Hammering sound was caused because of renovation work was in progress, which was also resolved. The committee looked into each minute detail and resolved all the grievances faced by the students.</u></p>
<p>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information</p>	<p><u>Safety and Security Security checkpoints at all campus entries and exists: our institution in order to be vigilance and also in the interest of protecting girls in the campus have maintained security at every checkpoint. CC camera is being adopted for extensive surveillence monitored 24x7 in the campus: one of the measures initiated by the institute to have extensive surveillence in protecting the students as well as employees CC cameras are being adopted which is at work 24x7 in the campus. Rotational duty by all faculty members for discipline and security: a committee is being formed in the institute to maintain discipline and also to have secured environment for students. Members of faculty on rotation will be in the campus monitoring students. They will guide students who will be in the corridor to move to the library to manage their time effectively. The team will always look that there will be no chaos in the campus</u></p>

and maintain conducive environment in the institution. Strict implementation of Anti-Ragging, Anti -smoking and areas specified mobile free campus: a committee is being formed in the institute to maintain and implement anti-ragging, anti-smoking in the campus. They also look that there will be no usage of mobile phones by students in the specific areas like near and in the Principal chamber, Dean chamber, HoD's Room. Students are strictly advised to wear mask in the campus: Every day when the students enter the campus, members of faculty in the discipline committee will also look after the health of students by seeing and advising students about the advantage of wearing mask in the campus. The campus is kept clean: "Health is Wealth" - the institution believes cleanliness will lead to good health. So institution has appointed housekeeping to maintain cleanliness in the campus. In order to keep the campus clean, they are instructed to clean the restrooms (toilets) and also all the corridors twice in a day. To keep up the health and hygiene of the students, vaccination drive was organized in the campus: the institution, under the flag of NSS, had organized vaccination drive to keep up the health and hygiene with equality of girls and boys. b. Counseling: Formal and informal avenues for counseling male and female students for academic and other issues/ problems: A mentor is allotted 30 students. A book is maintained to record the students details. Here a mentor will meet students periodically and guides them. The book also contains the progress of the student. Entrance exam counseling is being provided to students: Students, who have joined Sarada Vilas Institution, will have an opportunity to know about their future. Programmes will be

conducted to make students understand to what stream they have to go further to carve their future. In this regard Department of Commerce, have counseled students regarding entrance examination for PG courses by taking free coaching classes. Career guidance counseling is provided to guide students for their better future. In this regard our college had organized webinars namely: Date: 24/06/2021 - Topic - Road ahead for Graduates of today

-
Resource Person: Thirumalesh, Personality Development Trainer. Date : 26/06/2021 - Topic - Transition into the corporate world - Challenges - Resource Person : Sri Ananth Ravi , Business Mentor , Former President , Reliance Industries c.

Girls resting room: the college maintains separate rooms for the rest and recreation among girl students. The common room is provided with chairs, tables, and a bed to take rest. The common room has attached washroom facilities incinerators for sanitary pad disposal. The girls common room has a peon deployed for its maintenance and surveillance. d. Child Room: a child room facility is being provided by the Institution. The members of faculty have the opportunity to bring their wards and make them stay in the campus during working hours. This facility is being provided keeping in view of working women. e. Any other relevant information: Suggestion and Compliant box: Female students can give suggestions or file complaints against unfair practices. These are situated in every academic block to encourage students to raise their voice against discrimination. Gymnasium and Playground: situated in the campus to maintain the health and wellbeing of students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>Institution in view of maintaining clean environment encourages students to take part in environment management activities such as Swachh Bharath Abhiyaan. The students of our college are actively involved in the cleaning activities on the campus.</p> <ul style="list-style-type: none"> • Waste disposal includes the activities and actions required to manage waste from its beginning to its final disposal. This includes the collection and disposal of waste. • Solid Waste Management: The Canteen wastes, paper and plastic are the types of solid waste produced in the campus. One side papers are reused for internal communication. Other types of Waste are collected in bins at campus and disposed off. Housekeeping team has been appointed to maintain the solid waste in the campus. • E-Waste Management: Institution has also taken steps for disposing of old and out dated electronic items such as monitors, keyboards, etc. as these materials contain hazardous materials. Students are also made aware about E-Waste Management system in the campus. So, for this, institution has made an arrangement to collect this E-Waste and hand it to those vendors who collect from the institution. • Waste Recycling System - By adopting Vermicomposting technology, Green waste management is initiated by the department of Zoology in the campus. 	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Geo tagged photos are uploaded in any other relevant information file
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has taken many initiatives in providing an inclusive environment. Students are given more opportunities to carve themselves in colours as the institution believes in equality of all cultures as it is evident that students belonging to different caste and religion are studying without any discrimination. With great dedication the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan are celebrated in the campus.

The institution organizes Youth and Cultural festival to build a nation of youth who are morally responsible and noble in their attitude. Several events are being organized by the institute to build and promote an environment for ethical, cultural and spiritual values among the students and staff. To develop the emotional and religious feelings among the students the college organizes orientation and induction programme, Biodiversity day, Yoga day and Youth day to generate the feeling of oneness and social harmony. NSS and NCC Units of our college participate in various programmes related to social issues.

Further, in addition to academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sarada Vilas College initiates to organize various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.

On 26th November, Constitution day was celebrated at Sarada Vilas College campus. The chief guest narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life.

Every year Republic day is celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Independence day will be celebrated every year to highlight the importance of struggle for freedom.

students are educated about the usage of plastics, how it is hazardous and are advised not to use plastic.

Students in the campus are also made aware about how to save energy. They were informed about the many ways few to list were by turning off unnecessary lights, use of natural lights where necessary, switch off the running fan when not in use and unplug unused electric appliances. So by doing so they can save energy and avoid wastage.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sarada Vilas Institution celebrates National and International commemorative days:

Republic day- The institution celebrates Republic day every year. The celebration includes the hoisting of national flag and spreading nationalism.

Independence Day is celebrated with great enthusiasm. On this day, parades and flag hoisting is organized.

Gandhi Jayanti is celebrated to understand the ideology of our great leader Mahatma Gandhi. It is served as great initiative in making students a responsible citizen.

International Yoga day: Physical Education Instructor will organize the yoga camp and an awareness is created amongst students that how Yoga embodies unity of mind and body.

National Voters Day is celebrated on 25th January. Students are given awareness on their duties and rights as a loyal citizen. Students are being guided to register themselves and to have the voters ID which serves for the purposes such as buying and also how it serves as a Travel Document.

Women Day Celebration -women's day is celebrated at the department level where the Head of Department arranges a small get together for females in the college.

Celebrating International animal rights day in the campus:
International animal rights day is celebrated on 10th December.

Students are given awareness about animal rights.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Service and commitment have marked the growth of Sarada Vilas Institution.

1. Title: COVID -19 Relief Fund

Objectives:

To help people who are suffering from COVID-19.

The Context:

The institution has sensitized the COVID-19 situation and initiative was taken by employees expressing solidarity with the people to fight COVID - 19 as well as to reach out and support to the best of their ability.

The Practice:

Sarada Vilas Institution has donated Rs. 85,353 to the Chief Minister's COVID -19 Relief Fund.

Evidence of Success:

It has helped to distribute hygiene kits; food & medical supplies extend emergency relief.

Problem Encountered and Resources Required

As the fund is given to chief ministers COVID 19 relief fund,

problem encountered and resources required will not be known.

2. Title: Vaccination Drive

Objectives of the Practice:

To protect students of our institute and institutes of in and around Mysuru from potentially deadly diseases.

The Context

Our institute had taken the initiative to protect the students. On this, institute had officially launched its COVID-19 vaccination drive with approved vaccine- Covaxin.

The Practice:

Institution has administered 2000 vaccine doses.

Evidence of Success: All the students from the institution participated actively and made the event the success during the pandemic situation.

Problem Encountered and Resources Required

- The vaccination drive was a successful as students took part in this drive to get them vaccinated. As a result, no problem was encountered.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sarada Vilas College believes in providing innovative environment and opportunities for educating students in blending the wisdom of traditional education, with a practical expertise.

As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Most of our

students are from rural areas & poor background, but they are not poor in talent, knowledge and humility. Our college staffs identify their talents and encourage them as per our mission statement. So, to cater to the needs of those people our college has also provided fee concession.

The institute aims at instilling a sense of self-discipline and accountability among students and developing a respect for democratic, ethical, and moral values.

Our students are equipped with a relevant skill sets to put theories into practice. College has inculcated the power of technology by conducting classes through online, online assessments, continuous evaluation processes, which builds confidence to our students.

College also takes care of the students' engagement in research activities through project work and other research related ventures like paper presentations, participation in conferences/seminars/workshops, etc. Teaching-Learning and Evaluation Process of the college has been supported with conducive educational atmosphere and moderate infrastructural facilities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To start with PG Diploma in - E-Commerce and Digitization: Institution is planning to start with PG Diploma course from the next academic year.
- To initiate certificate courses in communicative English: The institute is planning to provide a certificate courses for students so that students could gain confidence in speaking English and ultimately getting the job.
- To start Tally course. This will be an add-on course along with the degree for B.Com and BBA students.
- To provide coaching for professional courses like CA, CMA and CS: Institution is planning to start coaching classes to students which helps them to get job after their degree.

- Plans to approach NSDC to start skill development centre in the campus: Institution in order to sustain in this competitive world has planned to approach NSDC for quality training to improve skills of our students.
- Plans to start Vermiculture: Solid wastes are being collected in the campus. So, it is convenient for the institute to start with Vermiculture programme.
- To organize National and International seminars which is a great way to build network.
- To organize National Science Fest on February 28: Institution has planned to organize National Science day to commemorate the discovery of "Raman Effect".

NAAC